

3745-104-23

**Program two prevention program: incident investigation.**

- (A) The owner or operator shall investigate each incident which resulted in, or could reasonably have resulted in a catastrophic release.
- (B) An incident investigation shall be initiated as promptly as possible, but not later than forty-eight hours following the incident.
- (C) A summary shall be prepared at the conclusion of the investigation which includes at a minimum:
  - (1) Date of incident~~;~~.
  - (2) Date investigation began~~;~~.
  - (3) A description of the incident~~;~~.
  - (4) The factors that contributed to the incident~~;~~~~and;~~.
  - (5) Any recommendations resulting from the investigation.
- (D) The owner or operator shall promptly address and resolve the investigation findings and recommendations. ~~Resolutions~~ and document the resolutions and corrective actions ~~shall be documented~~.
- (E) The findings shall be reviewed with all affected personnel whose job tasks are affected by the findings.
- (F) Investigation summaries shall be retained for five years.