This appendix contains templates that the policy committee or board of trustees can use for certification statements and resolutions that the policy committee or board of trustees is required to adopt during the process of preparing a solid waste management plan.

There are separate templates for solid waste management districts and regional solid waste management authorities. The templates were written for single county solid waste management districts and single county regional solid waste management authorities. Modify the templates as necessary for multi-county solid waste management districts and regional solid waste management authorities.

1. **Certification Statement for the Draft Solid Waste Management Plan**
   The policy committee or board of trustees signs this statement prior to submitting a draft solid waste management plan to Ohio EPA. The policy committee or board of trustees uses this statement to certify that the information provided in the solid waste management plan update is accurate and in compliance with the District Solid Waste Management Plan Format, version 4.0. See Templates in Q.1.

2. **Resolution Adopting the Solid Waste Management Plan**
   The policy committee or board of trustees passes this resolution prior to distributing the draft solid waste management plan for ratification. The policy committee or board of trustees passes this resolution to adopt the draft solid waste management plan and certify that the draft plan is accurate and in compliance with the District Solid Waste Management Plan Format, version 4.0. See Template Q.2

3. **Resolution Certifying Ratification of the Solid Waste Management Plan**
   The policy committee or board of trustees signs a resolution stating that the solid waste management plan was properly ratified by the political jurisdictions within the solid waste management district or regional solid waste management authority. This resolution is executed after solid waste management plan has been ratified and before the plan is submitted to Ohio EPA for review. See Template Q.3

The table below lists the three documents, describes when each document is executed, and indicates which version of the plan, the draft or the ratified version, the policy committee or board of trustees provides the document:

<table>
<thead>
<tr>
<th>Document</th>
<th>When Executed</th>
<th>Include in Draft Plan</th>
<th>Include in Ratified Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certification Statement for the Draft Solid Waste Management Plan</td>
<td>Signed and dated prior to submitting the draft plan to Ohio EPA for review</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Resolution Adopting the Solid Waste Management Plan</td>
<td>Adopted after making changes in response to comments received during the public comment period and before distributing the draft plan for ratification</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Resolution Certifying Ratification of the Solid Waste Management Plan</td>
<td>Adopted after the solid waste management plan has been ratified and before submitting the ratified plan to Ohio EPA</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Templates for Certification Statement for the Draft, Amended
Solid Waste Management Plan
Certification Statement for the Draft Plan

We as representatives of the policy committee for the ________________________ County Solid Waste Management District (District) do hereby certify that to the best of our knowledge and belief, the statements, demonstrations, and all accompanying materials that comprise the District's solid waste management plan (Plan) are accurate and are in compliance with the requirements in the *District Solid Waste Management Plan Format*, version 4.0, the *2009 State Solid Waste Management Plan*, and the Ohio Revised Code.

<table>
<thead>
<tr>
<th>Position</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Commissioner or Designee</td>
<td>Date Signed</td>
</tr>
<tr>
<td>Municipal Officer or Designee</td>
<td>Date Signed</td>
</tr>
<tr>
<td>Township Representative</td>
<td>Date Signed</td>
</tr>
<tr>
<td>Health Commissioner or Designee</td>
<td>Date Signed</td>
</tr>
<tr>
<td>Solid Waste Generator Representative</td>
<td>Date Signed</td>
</tr>
<tr>
<td>Member Representing General Interests of Citizens</td>
<td>Date Signed</td>
</tr>
<tr>
<td>Public Representative</td>
<td>Date Signed</td>
</tr>
</tbody>
</table>
Certification Statement for the Draft Plan

For the ________________ Regional Solid Waste Management Authority:

We as representatives of the board of trustees for the ________________ Regional Solid Waste Management Authority (Authority) do hereby certify that to the best of our knowledge and belief, the statements, demonstrations, and all accompanying materials that comprise the Authority’s solid waste management plan (Plan) are accurate and are in compliance with the requirements in the District Solid Waste Management Plan Format, version 4.0, the 2009 State Solid Waste Management Plan, and the Ohio Revised Code.

_________________________  ____________________
County Commissioner or Designee    Date Signed

_________________________  ____________________
Municipal Officer or Designee     Date Signed

_________________________  ____________________
Township Representative    Date Signed

_________________________  ____________________
Health Commissioner or Designee    Date Signed

_________________________  ____________________
Solid Waste Generator Representative     Date Signed

_________________________  ____________________
Member Representing General Interests of Citizens    Date Signed

_________________________  ____________________
Public Representative    Date Signed
Templates for Resolution Adopting the Draft, Amended Solid Waste Management Plan
Resolution Adopting the Draft, Amended Solid Waste Management Plan

Resolution _______

The policy committee for the ____________________________ Solid Waste Management District (District) passed a resolution adopting the amended solid waste management plan for the District.

WHEREAS, this policy committee completed the draft, amended solid waste management plan and submitted it to the Ohio Environmental Protection Agency for review and comment on ________________, 20____. The Ohio Environmental Protection Agency provided comments in a non-binding advisory opinion issued on ________________, 20____.

WHEREAS, this policy committee reviewed the non-binding advisory comments received from the Ohio Environmental Protection Agency and took into consideration these comments and incorporated changes into the draft, amended solid waste management plan where necessary.

WHEREAS, the policy committee conducted a 30-day public comment period and held a public hearing on ________________, 20____ to provide the public an opportunity to have input into the draft, amended solid waste management plan.

NOW, THEREFORE, BE IT RESOLVED that the policy committee for the ____________________________ Solid Waste Management District:

1. adopts the draft, amended solid waste management plan for the ____________________________ Solid Waste Management District; and

2. certifies to the best of its knowledge and belief, the statements, demonstrations, and all accompanying materials that comprise the District’s draft, amended solid waste management plan, and the availability of and access to sufficient solid waste management facility capacity to meet the solid waste management needs of the Authority for the planning period covered by the Plan, are accurate and are in compliance with the requirements in the District Solid Waste Management Plan Format, version 4.0, the 2009 State Solid Waste Management Plan, and the Ohio Revised Code.

This resolution shall be in effect immediately upon its adoption.

Voting for the Resolution: ____________________________
County Commissioner or Designee

Voting against the resolution: ____________________________
County Commissioner or Designee

___________________________
Municipal Officer or Designee

___________________________
Municipal Officer or Designee
This is to certify that the foregoing is a true and correct copy of the resolution passed by the policy committee for the __________________________ Solid Waste Management District on the __________ day of __________, 20____, and recorded in the Journal of said policy committee in ____________________________ under the date of ____________________________.

_________________________    _____________________________________
Date        Secretary for the Policy Committee
Resolution Adopting the Draft, Amended Solid Waste Management Plan

Resolution ______

The board of trustees for the ____________________________ Regional Solid Waste Management Authority (Authority) passed a resolution adopting the amended solid waste management plan for the Authority.

WHEREAS, this board of trustees completed the draft, amended solid waste management plan and submitted it to the Ohio Environmental Protection Agency for review and comment on _____________, 20____. The Ohio Environmental Protection Agency provided comments in a non-binding advisory opinion issued on _____________, 20____;

WHEREAS, this board of trustees reviewed the non-binding advisory comments received from the Ohio Environmental Protection Agency and took into consideration these comments and incorporated changes into the draft, amended solid waste management plan where necessary;

WHEREAS, the board of trustees conducted a 30-day public comment period and held a public hearing on _____________, 20____ to provide the public an opportunity to have input into the draft, amended solid waste management plan;

NOW, THEREFORE, BE IT RESOLVED that the board of trustees for the ____________________________ Regional Solid Waste Management Authority:

1. adopts the draft, amended solid waste management plan for the ____________________________ Regional Solid Waste Management Authority; and

2. certifies to the best of its knowledge and belief, the statements, demonstrations, and all accompanying materials that comprise the Authority’s draft, amended solid waste management plan, and the availability of and access to sufficient solid waste management facility capacity to meet the solid waste management needs of the Authority for the planning period covered by the draft, amended solid waste management plan, are accurate and are in compliance with the requirements in the District Solid Waste Management Plan Format, version 4.0, the 2009 State Solid Waste Management Plan, and the Ohio Revised Code.

This resolution shall be in effect immediately upon its adoption.

Voting for the Resolution:

______________________________  _______________________________
County Commissioner or Designee   County Commissioner or Designee

Voting against the resolution:

_________________________________  _________________________________
County Commissioner or Designee   County Commissioner or Designee
<table>
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<tr>
<td>Public Representative</td>
<td>____________________________</td>
</tr>
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</table>

This is to certify that the foregoing is a true and correct copy of the resolution passed by the board of trustees for the ________________ Regional Solid Waste Management Authority on the ________ day of ____________, 20____, and recorded in the Journal of said board of trustees in ____________________________ under the date of ____________________________.

__________________________  ____________________________
Date                      Secretary for the Board of Trustees
Templates for Resolution Certifying Ratification of the Draft, Amended Solid Waste Management Plan
Resolution Certifying the Draft, Amended Solid Waste Management Plan was Ratified

Resolution ______________

The policy committee for the ____________________________ Solid Waste Management District (District) passed a resolution declaring that the District’s draft, amended solid waste management plan was ratified in accordance with Section 3734.55 of the Ohio Revised Code.

WHEREAS, the policy committee adopted the draft, amended solid waste management plan on ________________, 20____;

WHEREAS this policy committee received copies of resolutions and ordinances approving the draft, amended solid waste management plan from the boards of county commissioners, the legislative bodies of the largest municipality in each county within the District, and from legislative jurisdictions representing at least 60 percent of the residential population within the District;

NOW, THEREFORE, BE IT RESOLVED that the policy committee for the ____________________________ Solid Waste Management District declares that the draft, amended solid waste management plan for the _______________________________ Solid Waste Management District was ratified in accordance with Section 3734.55 of the Ohio Revised Code, and the policy committee shall submit the draft, amended solid waste management plan to the director of the Ohio Environmental Protection Agency for review.

This resolution shall be in effect immediately upon its adoption.

Voting for the Resolution:                                Voting against the resolution:

_________________________________  _________________________________
County Commissioner or Designee

_________________________________  _________________________________
Municipal Officer or Designee

_________________________________  _________________________________
Township Representative

_________________________________  _________________________________
Health Commissioner or Designee

_________________________________  _________________________________
Solid Waste Generator Representative
Member Representing General Interests of Citizens  
Member Representing General Interests of Citizens  

_________________________________  _________________________________  
Public Representative  
Public Representative  

This is to certify that the foregoing is a true and correct copy of the resolution the passed the policy committee for the _____________________________ Solid Waste Management District on the _____day of _______, 20____, and recorded in the Journal of said policy committee in __________________________, under the date of _________________________________. 

_________________________________  
Date  
Secretary for the Policy Committee
Resolution Certifying the Draft, Amended Solid Waste Management Plan was Ratified

Resolution ____________

The board of trustees for the _______________________________ Regional Solid Waste Management Authority (Authority) passed a resolution declaring that the Authority’s draft, amended solid waste management plan was ratified in accordance with Section 3734.55 of the Ohio Revised Code.

Whereas, the board of trustees adopted the draft, amended solid waste management plan on ________________, 20____;

WHEREAS this board of trustees received copies of resolutions and ordinances approving the draft, amended solid waste management plan from the boards of county commissioners, the legislative bodies of the largest municipality in each county within the Authority, and from legislative jurisdictions representing at least 60 percent of the residential population within the Authority;

NOW, THEREFORE, BE IT RESOLVED that the board of trustees for the _______________________________ Regional Solid Waste Management Authority declares that the draft, amended solid waste management plan for the _______________________________ Regional Solid Waste Management Authority was ratified in accordance with Section 3734.55 of the Ohio Revised Code, and the board of trustees shall submit the draft, amended solid waste management plan to the director of the Ohio Environmental Protection Agency for review.

This resolution shall be in effect immediately upon its adoption.

Voting for the Resolution:

County Commissioner or Designee

Municipal Officer or Designee

Township Representative

Health Commissioner or Designee

Solid Waste Generator Representative

Voting against the resolution:

County Commissioner or Designee

Municipal Officer or Designee

Township Representative

Health Commissioner or Designee

Solid Waste Generator Representative
This is to certify that the foregoing is a true and correct copy of the resolution the passed the board of trustees for the Regional Solid Waste Management Authority on the _____day of _______, 20____, and recorded in the Journal of said board of trustees in ________________, under the date of _________________________________.

_________________________    _________________________________
Date        Secretary for the Board of Trustees