

**3745-560-115 Record keeping requirements for class I composting facilities.**

- (A) Record retention and availability. The owner or operator shall do the following:
- (1) Maintain records specified in this rule for a period of at least three years.
  - (2) Have records available for inspection by the approved board of health or Ohio EPA during normal operating hours.
  - (3) Upon request, submit records to Ohio EPA or the approved board of health.
- (B) Log of operation. The owner or operator shall do the following:
- (1) Record the facility operations on the log of operation forms as specified in rule 3745-560-04 of the Administrative Code.
  - (2) Complete the log of operation daily unless the owner or operator has received written concurrence for an alternative frequency from Ohio EPA or the approved board of health.
- (C) Annual report. Not later than February first of each year, the owner or operator shall submit an annual report to Ohio EPA. The annual report shall include the following:
- (1) The required information specified in rule 3745-560-04 of the Administrative Code.
  - (2) A summary of any maintenance performed on the waste handling floor and the leachate control system installed at the facility.

Effective: 10/1/2018  
Five Year Review (FYR) Dates: 11/14/2017 and 11/14/2022

CERTIFIED ELECTRONICALLY

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Certification

08/20/2018

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Date

Promulgated Under: 119.03  
Statutory Authority: 3734.12, 3734.028, 3734.02  
Rule Amplifies: 3734.02, 3734.12, 3734.028  
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