eDWR Menu Options

Laboratory
- Create New Reports
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Water System
- View Lab Submission
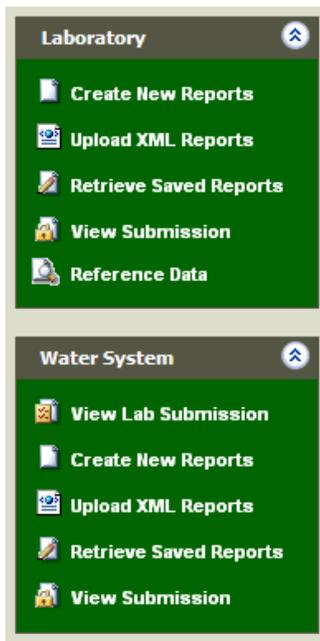- Create New Reports
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- **View Lab Submission** **(Water System Users only)** This link allows user who are associated with a water system to view the data that has been submitted by laboratories on their behalf.

- **Create New Reports** The Create New Reports icon leads to the heart of the eDWR System. Web forms can be used to enter and submit data. In addition, blank Excel and XML templates can be downloaded.

- **Upload XML Reports** By clicking on the Upload XML Reports icon, a user can select and upload an e-DWR file in XML format that has been generated in compliance with the e-DWR schema. Before submission, the files can be tested for completeness and compliance with the e-DWR schema.

- **Retrieve Saved Reports** By clicking on the Retrieve Saved Reports icon, a user can make changes to, or delete a saved report. A "saved" report is any report that a user has begun to fill out but has not yet submitted to OEPA.

- **View Submission** SSR and MOR reports that have been submitted can be viewed, printed and downloaded by clicking on View Submission. Submissions can be viewed and searched by laboratory or PWS and submission date.

- **Reference Data** **(Laboratory users only)** Laboratories can lookup and download reference data on water systems, water system facilities, sampling locations, analytical methods and parameter codes. This is valuable to assist laboratories in finding the exact code values that are supported for data reporting.