




## Instructions for changing contact information:

As you navigate the e-Biz pages, you will notice Information boxes, indicated with the  icon . The information in these boxes will give you helpful tips and guidance for understanding and completing your e-Biz tasks.

1. To begin the process of requesting the service you will need to log into the eBusiness Center <https://ebiz.epa.ohio.gov/>. You will enter your OHID and password.

State of Ohio | Ohio EPA



## eBusiness Center

Ohio EPA's eBusiness Center (eBiz) is a secure portal for online business services. eBiz is the entry point for our customers to electronically complete and file reports, make payments and submit permit and grant applications. See below for a complete list of services offered.


New State of Ohio OH|ID portal (OH|ID) login process as of November 6, 2020.




**Do not use Microsoft Internet Explorer - eBiz is supported in Google Chrome and Microsoft Edge.**

To access eBiz, you must have an account in OH|ID and click on the Ohio EPA eBusiness Center tile.


**IMPORTANT:** To access your eBiz account data, the email addresses in OH|ID and eBiz must match.

Please watch a short  OH|ID portal login video.



 [OH|ID Step-by-Step Instructions](#)

### Need Assistance? Start here!

-  [eBiz Help Wizard](#)
  - Login assistance
  - Contacts for services
  - Help with PIN

### [OH|ID eBusiness Center FAQ](#)

**eBiz live help available**  
Weekdays 8AM - 5PM  
except state holidays  
[ebizhelpdesk@epa.ohio.gov](mailto:ebizhelpdesk@epa.ohio.gov)  
(877) 372-2499 | (877) EPA-BIZZ

- ❖ If you do not have an OHID, click the following [link](#) for instructions.

- The eBusiness Center home will open. In the first box you will see a list of services that are available through the eBusiness Center. You will scroll down to the service called "Water/Wastewater Operators". Click this link.

Available Services <small>(What is this?)</small>				
Service	Action	Status	Facilities	Delegations
<a href="#">Air Services</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Conference and Events Registration</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Division of Surface Water Credible Data</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Division of Surface Water NPDES Permit Applications (STREAMS)</a>		Inactive		
<a href="#">DMWM Compliance</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM Compost/Scrap Tire Facility Registration</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM Infectious Waste Generator Registration</a>	<a href="#">Request</a>	Inactive		
<a href="#">DMWM Scrap Tire Transporter Registration</a>	<a href="#">Request</a>	Inactive		
<a href="#">DMWM Solid Waste/C&amp;DD Disposal Fees (Submit Report)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM Solid Waste/C&amp;DD Facility Licensing</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DSW 401 Certification and Isolated Wetlands Permit</a>		Inactive	<a href="#">view/edit</a>	
<a href="#">e-DMR</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">e-Drinking Water Reports</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Generic File Upload</a>	<a href="#">Request</a>	Inactive		
<a href="#">Hazardous Waste Report (eDRUMS)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">OEEF Grant Service (No PIN Required)</a>	<a href="#">Request</a>	Inactive		
<a href="#">Pay Ohio EPA Fees Online</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Water/Wastewater Exam Providers</a>	<a href="#">Request</a>	Inactive		
<a href="#">Water/Wastewater Operators</a>	<a href="#">Deactivate</a>	Active		
<a href="#">Water/Wastewater Training Providers</a>	<a href="#">Request</a>	Inactive		

My Tasks (1)			
Name ▼	Status ▼	Created ▼	Action
<a href="#">Request New PIN</a>	New	08/07/2015 10:37:36	<a href="#">hide</a>

3. This will open the Certified Operator Service window. Click on the button labeled EDIT at the top left corner.

### Certified Operator Service

**Certified Operator Service Management**

This screen can be used to edit your contact information, apply for new exams or certifications, renew certificates and apply contact hours to your certificate.

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Columbus OH, 43215

**Exam Applications**

Type	Certification Type	Class	Status	Exam Date	Action
Ohio EPA (39257)	Water Supply	A	EDIT		
Reciprocity (39259)	Wastewater Treatment	D	EDIT	11/09/2016	
Third Party (39471)	Water Supply	3	EDIT		

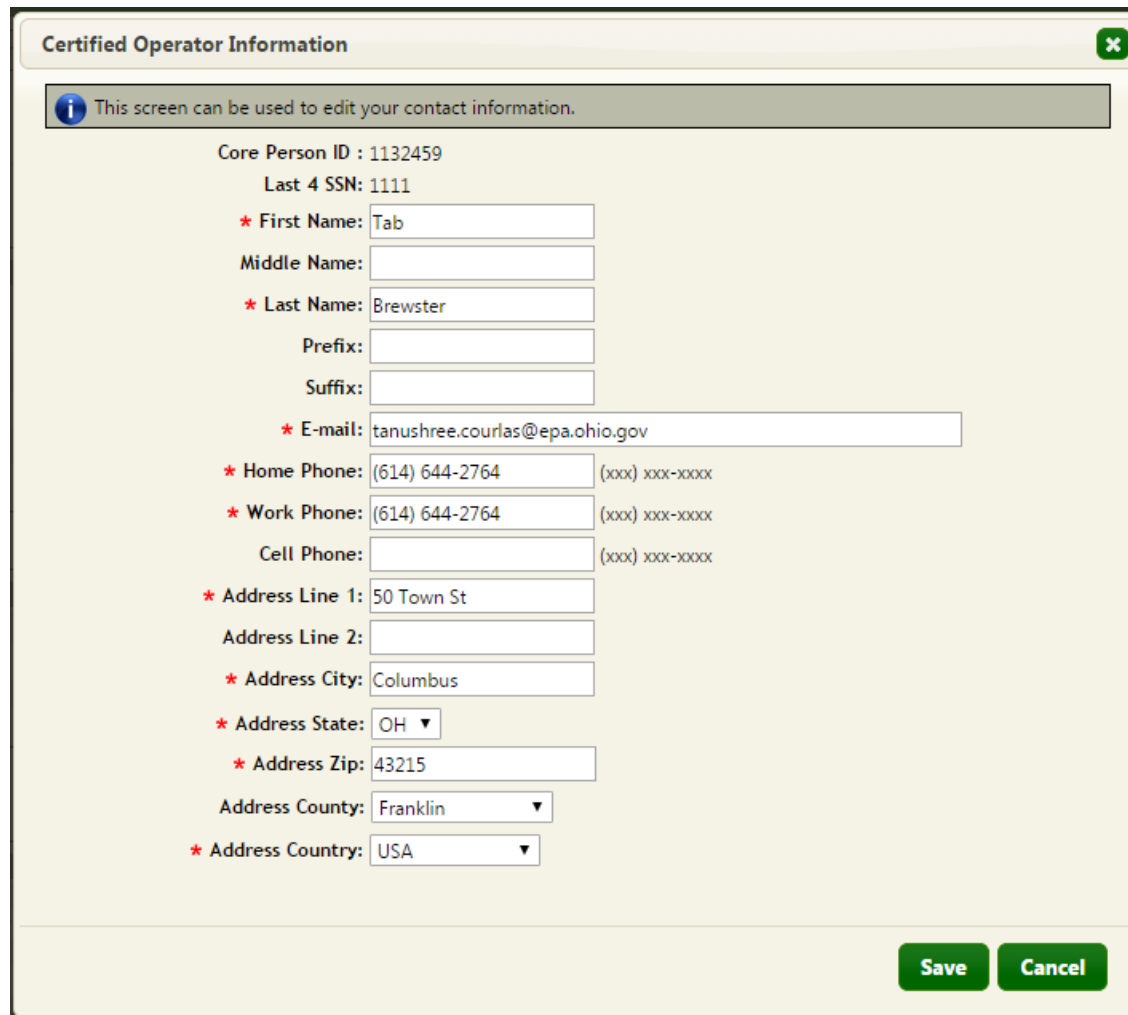
**Current Certificates**

Certificate Number	Type/Class	Issued	Renewal	Expires	Status	Action
WC2-1135322-15	Wastewater Collection 2	09/09/2013	11/30/2015	12/31/2015	EXPIRED	<a href="#">renew</a>

**Contact Hours**

Course Approval No.	Course Name	Approval Type	Training Provider	Date	Subject	Hours	Hours Available	Hours Applied	Status	Action
OEPA-B8868-OM	Course Title-08/09/2014	Both	tp_user Training Provider	08/09/2014	OM	25.0	25.0	0.0	APPROVED	
OEPA-B556436-X	Confined Space Entry	Both	Montgomery County Environmental Services	10/09/2013	OTHER	1.0	1.0	0.0	APPROVED	
OEPA-B557335-X	Bucket Truck Rescue	Both	Village of Milan	10/09/2013	OTHER	2.0	2.0	0.0	APPROVED	
OEPA-B8823-OM	Course Title-08/08/2014	Both	tp_user Training Provider	08/08/2014	OM	25.0	25.0	0.0	APPROVED	
OEPA-B8831-OM	Course Title-08/08/2014	Both	tp_user Training Provider	08/08/2014	OM	25.0	25.0	0.0	APPROVED	
OEPA-D887-OM	Test	Drinking Water	tp_user Training Provider	11/01/2014	OM	10.0	10.0	0.0	APPROVED	
OEPA-B8823-OM	Course Title-08/08/2014	Both	tp_user Training Provider	08/08/2014	OM	25.0	25.0	0.0	APPROVED	
OEPA-B8831-OM	Course Title-08/08/2014	Both	tp_user Training Provider	08/08/2014	OM	25.0	25.0	0.0	APPROVED	
HACH-WL003-OM	Nutrients & Other Wastewater Parameters	Wastewater	tp_user Training Provider	04/21/2015	OM	6.5	6.5	0.0	APPROVED	
OEPA-B8818577-OM	big test	Both	tp_user Training Provider	08/28/2015	OM	1.0	1.0	0.0	APPROVED	
OEPA-B8818966-OM	internet course	Both	tp_user Training Provider	08/03/2015	OM	4.0	4.0	0.0	APPROVED	
OEPA-B8868-OM	Course Title-08/09/2014	Both	tp_user Training Provider	08/09/2014	OM	25.0	25.0	0.0	APPROVED	
OEPA-D8815289-OM	blah	Drinking Water	tp_user Training Provider	08/03/2015	OM	1.0	1.0	0.0	APPROVED	

4. This will open the Certified Operator Information window.



**Certified Operator Information** [Close]

*i* This screen can be used to edit your contact information.

Core Person ID : 1132459  
Last 4 SSN: 1111

\* First Name:

Middle Name:

\* Last Name:

Prefix:

Suffix:

\* E-mail:

\* Home Phone:  (xxx) xxx-xxxx

\* Work Phone:  (xxx) xxx-xxxx

Cell Phone:  (xxx) xxx-xxxx

\* Address Line 1:

Address Line 2:

\* Address City:

\* Address State:

\* Address Zip:

Address County:

\* Address Country:

Update your information and Save.