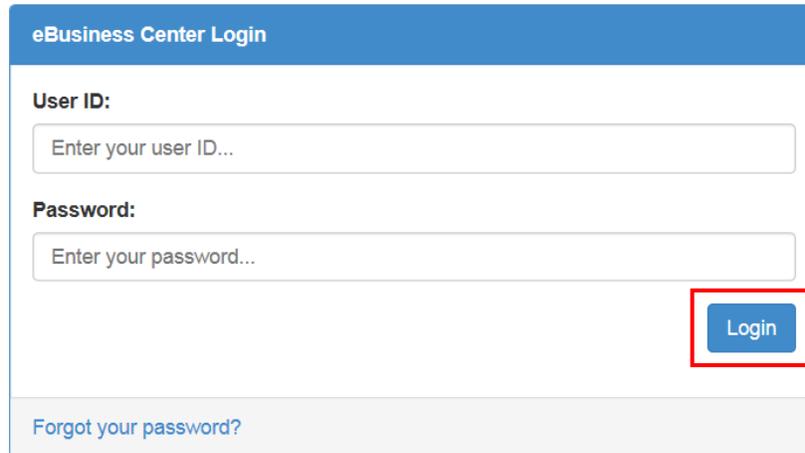


## How to Request the “Water/Wastewater Training Providers” Service:

1. To begin the process of requesting the service you will need to log into the eBusiness Center <https://ebiz.epa.ohio.gov/>. You will enter your user ID and password and click the Login button.



❖ If you do not have an eBusiness Center account click the following [link](#) for instructions.

2. The eBusiness Center home will open. In the first box you will see a list of services that are available through the eBusiness Center. You will scroll down to the service called “Water/Wastewater Training Providers”. Click this link.

Available Services <small>(What is this?)</small>				
Service	Action	Status	Facilities	Delegations
<a href="#">Air Services</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Conference and Events Registration</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Division of Surface Water Credible Data</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Division of Surface Water NPDES Permit Applications (STREAMS)</a>		Inactive		
<a href="#">DMWM Compliance</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM Compost/Scrap Tire Facility Registration</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM Infectious Waste Generator Registration</a>	<a href="#">Request</a>	Inactive		
<a href="#">DMWM Scrap Tire Transporter Registration</a>	<a href="#">Request</a>	Inactive		
<a href="#">DMWM Solid Waste/C&amp;DD Disposal Fees (Submit Report)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM Solid Waste/C&amp;DD Facility Licensing</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DSW 401 Certification and Isolated Wetlands Permit</a>		Inactive	<a href="#">view/edit</a>	
<a href="#">e-DMR</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">e-Drinking Water Reports</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Generic File Upload</a>	<a href="#">Request</a>	Inactive		
<a href="#">Hazardous Waste Report (eDRUMS)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">OEEF Grant Service (No PIN Required)</a>	<a href="#">Request</a>	Inactive		
<a href="#">Pay Ohio EPA Fees Online</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Water/Wastewater Exam Providers</a>	<a href="#">Request</a>	Inactive		
<a href="#">Water/Wastewater Operators</a>	<a href="#">Deactivate</a>	Active		
<a href="#">Water/Wastewater Training Providers</a>	<a href="#">Request</a>	Inactive		

My Tasks (1)			
Name ▼	Status ▼	Created ▼	Action
<a href="#">Request New PIN</a>	New	08/07/2015 10:37:36	<a href="#">hide</a>

- The following window will open. Fill out the application completely attach all necessary documentation and click the submit button.

### Training Provider Service Request

**Training Provider Information**

Fill out this section to register as a contact hour training provider. This service is necessary for a provider to electronically submit course applications and attendance records once a course is approved. Please keep this information current.

* Business Name: Operator Training	* Address Line 1: 50 West Town Street
* First Name: Andy	Address Line 2: PO Box 1049
Middle Name:	* City: columbus
* Last Name: Barienbrock	* State: OH
Prefix:	* Zip: 43216
Suffix:	* Country: USA
* Email Address: andrew.barienbrock@epa.ohio.gov	
* Business Phone: (614) 728-1216 (xxx) xxx-xxxx	
Cell Phone:	

**Submit** **Cancel**

- Once you click the submit button you will be asked to provide you PIN and answer one of your security questions. Once you have completed this click the submit button.

### PIN Validation

**PIN Validation for Course Application**

To complete your Course Application submission please answer the question below:

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.

**PIN:**  
●●●●●●●●

**Please answer this security question:**  
What color is red?  
red

**Submit** **Cancel**

- If you are successful you should receive the following screen. If you don't receive this screen that means you are missing data in one or more of the required fields. Please return to the above screen enter the data and click "Submit" again.

### Training Provider Application Received

 Your Training Provider application was successfully submitted to the Ohio EPA. Thank you for your submission. It has been activated and is ready for use.

**Continue...**

- Click the Blue continue button and you will receive the following screen. You can immediately begin requesting course approvals.

## Training Provider Service

**Training Provider Service**

**i** This screen can be used to edit your contact information, apply for new contact hour courses, schedule upcoming courses and add attendance for completed courses.

EPA (3258) 50 Town St Columbus, OH 43215 USA	Kevin Jarrell Prefix: Suffix: Business Phone: (614) 644-2764 Cell Phone:	<b>i</b> Use the link below to download a Microsoft Excel spreadsheet you can fill out to import data. <a href="#">Download Attendance Spreadsheet</a>
---	--	---

**Edit**

---

**Course Catalog** [Filter](#) [Reset](#) **Course Application**

No courses are currently available in your catalog.

**Courses Scheduled**

No courses are currently scheduled.

**Courses Given** [Filter](#) [Reset](#)

No courses have been given to date.

**Cancel**