

## **E Check Testing Procedure Changes for COVID-19 Prevention**

Your safety and the safety of our employees remains our priority during this challenging time. Envirotec has modified the operations of the E Check Test Stations and have implemented enhanced sanitary and social distancing practices with this in mind.

### **Wearing appropriate protective equipment:**

- E Check station personnel will wear gloves, face masks, and face shields at all times during the test process.

### **Enhance Sanitizing Procedures for Self-Serve Kiosks**

- 16 of the 23 full-service test stations will have a self-serve kiosk available for customers who would like to perform the test without an inspector. The kiosk will be cleaned with disinfectant wipes hourly during normal business hours, and hand sanitizer will be available for customer use.

### **Minimizing contact with the motorist's vehicle and maintaining social distancing during the test**

- For motorists choosing to utilize the full-service lanes, the E Check station's standard operating procedure will be one inspector per lane to minimize contact and maintain proper social distancing measures.
- Greeting and Data Entry (Position 1):
  - The customer will be requested to open the window slightly to allow for communication. The VIN will be scanned through the windshield while the motorist remains in the vehicle.
  - Or if the VIN needs to be scanned on the door/door jam, you will be instructed to open the door. You will be asked to lean and look away while scanning is done.
  - If the VIN cannot be scanned quickly, the inspector will manually enter the VIN.
  - The inspector will request that any additional required paperwork be placed on the dash near the VIN so that the inspector may view the paperwork through the windshield.
- Vehicle Testing (Position 2):
  - The customer will drive their vehicle forward in the lane to position 2. The customer will perform the operation of the check engine light (turning the vehicle on and off) while the inspector instructs and witnesses its function through the window.
  - The Inspector will move to the designated area at the front of the vehicle and request that the customer exit the vehicle and stand within a designated area near the rear of the vehicle to maintain social distancing.
  - The inspector will clean the OBD cable and DLC connector with a solution of dilute bleach before each test.
  - An inspector will attach a connector cable to the OBD port on the driver's side of the vehicle. The inspector will do their best to avoid touching steering wheels, gear shifts, and door handles at this time.
  - To limit contact with the customer's vehicle as much as possible, customers will be asked to open and close the doors to their own vehicles.
- Gas Cap Test and Presentation of E Check Certificate (Position 3)
  - The customer will drive their vehicle forward in the lane to position 3.
  - When the test is completed, the customer will be asked to identify either the passenger seat, the back seat or the trunk for the touchless transfer of their E Check inspection report and any associated paperwork.

**For motorists:** In light of the COVID-19 pandemic and to minimize the number of people in the facility, motorists should come alone. Because motorists are required to exit their vehicle while the test is being

conducted, it is recommended that a face covering be worn during the E-Check test. Vehicles with registration expiration dates in February through July have been given a six-month extension for the test. Letters will be sent out to motorists that received an automatic extension to remind you that the test is still required. If you have already completed the test then please ignore the letter. If you feel ill, please do not come in for the E-Check test. You are encouraged to wait until you are well, or you can have a friend bring your vehicle to the station.

If you would like to view a video of the test procedure, please go to this link

[https://www.youtube.com/playlist?list=PLl1dXZpQva9icVaUfLZ2HN1tTx6UGq\\_P4](https://www.youtube.com/playlist?list=PLl1dXZpQva9icVaUfLZ2HN1tTx6UGq_P4)