

**Division of Surface Water  
Permits & Compliance Section  
Permit to Install (PTI) / Plan Approvals  
Permit Transfer Application Form**

Complete the questions below and submit the application to the district office that processed the original PTI / Plan Approval application. Addresses and telephone numbers for the district offices are located at <http://www.epa.ohio.gov/divs.aspx> or by calling (614) 644-2001.

**A. Existing Permit Holder Information (Transferor)**

PTI / Plan Approval Application Number: \_\_\_\_\_

Corporate (Parent Company)  
Name: \_\_\_\_\_

Divisional Name: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Mailing Address After Transfer: \_\_\_\_\_

**B. Proposed Permit Holder Information (Transferee)**

1. Corporate (Parent Company) Name (New): \_\_\_\_\_

2. Divisional Name (New): \_\_\_\_\_

3. Facility Name (New): \_\_\_\_\_

4. Mailing Address for all permit related correspondence: \_\_\_\_\_  
\_\_\_\_\_

5. Facility Mailing Address (if different): \_\_\_\_\_  
\_\_\_\_\_

6. Individual authorized to sign applications and Transfer Agreements pursuant to OAC 3745-42-03 (B) [executive officer of the corporation at least the level of vice president or his duly authorized representative, general partner of the partnership, proprietor of a sole proprietor, or ranking elected official of the municipal, state, federal, or other governmental facility]

\_\_\_\_\_  
(Name/Title/Position)

7. Operator of Facility

Name: \_\_\_\_\_

Address: \_\_\_\_\_

8. Contact person for facility information or inspections:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

9. Describe any material modifications to production or facilities, subsequent to the transfer, which may alter the volume or characteristics of the waste that is treated:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**C. Reason for Transfer**

(Please check the appropriate box.)

- The PTI / plan approval contains operating conditions.
- The treatment system is currently in the installation process.
- The system is currently undergoing a continuing program of modification.
- Construction has not yet started on the approved project.

**D. Agreement to Transfer Permit**

\_\_\_\_\_ as the holder of a PTI / Plan Approval which stipulates  
(Transferor)  
responsibilities, coverage and liability for operations involving the installation of water pollution  
control equipment at the following location \_\_\_\_\_;  
(Facility/Location)  
hereby applies for approval of the Director to transfer the permit responsibility, coverage and  
liability to \_\_\_\_\_. \_\_\_\_\_  
(Transferee) (Transferor)  
agrees to continue to assume the responsibility for compliance with all terms, limitations, and  
conditions, and any coverage or liability thereunder for the period ending on

\_\_\_\_\_, \_\_\_\_\_ as the proposed  
(Month/Day) (Year) (Name New Permittee)  
permittee, hereby agrees to assume the responsibility for compliance with the entirety of the  
coverage, responsibility and liability of the PTI commencing at \_\_\_\_\_, \_\_\_\_\_.  
(Month/Day) (Year)

In witness whereof, the parties have executed this Agreement on \_\_\_\_\_, \_\_\_\_\_.  
(Month/Day) (Year)  
it is so agreed.

Permittee (Transferor): \_\_\_\_\_ Transferee: \_\_\_\_\_  
By: \_\_\_\_\_ By: \_\_\_\_\_  
Title: \_\_\_\_\_ Title: \_\_\_\_\_

By signing this form, I (transferee), certify and acknowledge that I have read and fully understand the terms and conditions of PTI # \_\_\_\_\_.

I certify under penalty of law that the information submitted is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

\_\_\_\_\_  
Transferee  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date