



Permit-to-Install/Plan Approval Application

Holding Tanks

FOR AGENCY USE ONLY

Application Number: _____	Date Received: / /
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Applicant: _____

Facility Owner: _____

Application/Plans Prepared by: _____

Project Name: _____

Project Location: _____

1. Holding Tank:

Above Final Grade

Below Final Grade

Number of Tanks: _____

Number of Tanks: _____

2. Nature of Waste:

Domestic Sewage Industrial Other _____

3. Design Basis

List the type of establishment proposed (office, church, retail store, etc.), the number of employees, seats, etc., and the corresponding sewage flow for each. Include existing flows discussed in Item 1 above, noting them as existing. Attach additional sheets if necessary.

Type of Establishment	Type of Units (employees, seats, etc.)	Number of Units	Wastewater Flow (gal/day)	Total (gpd)
			x	=
			x	=
			x	=
			x	=
			x	=
Total Flow (gpd)				= _____

4. Tankage: All dimensions should be shown on the detail plans as well as listed in the following table.

Material	Storage Volume (gallons)*	Storage Volume (days)	Inside Length (ft)	Inside Width (ft)	Inside Height (ft)
1.					
2.					
3.					

* Storage Volume should be calculated at 75 percent of Tank Capacity

5. Is secondary containment provided?
 Yes No

6. Water Supply
 Public
 Well Distance from well to Holding Tank: feet

7. Which high water alarm system is provided?
 Telemetry Audio Visual Remote Other _____

8. Is odor control provided?
 Yes No
Explain: _____

9. Signage/Emergency Information
a. Where will signage be posted at the site that identifies the nature of the waste stored?

b. Who will be contacted in case of a spill?

c. Emergency Contact Phone number: () - _____

10. POTW Receiving Waste:

11. Hauling Schedule
a. Hauler: _____ b. Annual Cost: \$ _____
c. Expected Pumping Frequency: _____

12. Submittals:
This application must include the following unless otherwise directed by Ohio EPA:
 Four copies of the detail plans including site plan, vicinity map and detailed drawings of the project.
 Letter from the POTW agreeing to accept the waste.
 Copy of the hauling contract.
 Copy of the contract between the hauler and the treatment/disposal facility.
 Two copies of the specifications.
 Two copies of the Application including Form A, pertinent B & C form(s), and antidegradation addendum (if applicable)

13. The foregoing data is a true statement of facts pertaining to this proposed on-site storage system.
Date: / / Signed: _____ P.E.
Plans prepared by: _____