



Permit-to-Install/Plan Approval Application

<i>FOR AGENCY USE ONLY</i>		
Date Received: / /	Application/Revenue ID:	Organization ID:
Document ID:	Place ID:	Check ID:
Check Date: / /	Check Number:	Check Amount:

1. Project Name:

2. Applicant (see note after signature)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Title: _____

Phone: () - Fax: () - E-mail : _____

3. Application/Plans Prepared by:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Title: _____

Phone: () - Fax: () - E-mail : _____

4. Billing Address (if different than Applicant)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Title: _____

Phone: () - Fax: () - E-mail : _____

5. Future Owner (if different than Applicant)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Title: _____

Phone: () - Fax: () - E-mail : _____

6. Project Location

Street Address or Location Description: _____

County: _____ Township: _____

Municipality: _____ Latitude: _____ Longitude: _____

Method of Determination: _____

7. Brief Project Description:

8. Will one or more acres be disturbed during construction of this project? Yes No

If **Yes**, enter the date the NOI for coverage under the construction storm water NPDES permit was submitted: ____ / ____ / ____ and the date coverage was granted: ____ / ____ / ____

9. Will wetlands be disturbed during construction of this project? Yes No

If **Yes**, enter the date the 401/404 permit application was submitted: ____ / ____ / ____

10 a. Is this application part of a combined permit-to-install application? (for example air + water) Yes No

b. Has an application for a Class V injection well permit been submitted? Yes No N/A

If **Yes**, date submitted: ____ / ____ / ____

11. Compliance Status

a. Will this project connect to a collection/treatment system that has a NPDES permit? Yes No

If **Yes**, list federal and state permit numbers:
OH _____

b. Is this application filed in compliance with findings and orders, a consent decree, and/or NPDES permit schedule? Yes No

If **Yes**, effective date of the document containing the schedule: ____ / ____ / ____

12. Compliance with 208 plan

Does the project conform to the 208/201 plan for the area? Yes No N/A

If **Yes**, has the engineer submitted supporting documentation? Yes No

13. Designated Ohio, Wild, Scenic, & Recreational Rivers

Is this project located within 1000 feet of a designated wild, scenic, and recreational river? Yes No

See <http://ohiodnr.com/?TabId=985> for additional information

14. Estimated Project Schedule:

Beginning construction date: ____ / ____ / ____ Ending construction date: ____ / ____ / ____ Beginning operation date: ____ / ____ / ____

15. Project Cost:

*Installation/Construction Cost: \$ _____ (Mark one): Actual Bid Estimate

Annual Operation/Maintenance Cost (if applicable - this project only): \$ _____

Are Water Pollution Control Loan Funds going to be used for this project? Yes No

If **No**, Funding Source: _____

**This is costs of the treatment/dispersal/collection system that will serve the project*

16. Attachments

The following are included in this application package (check appropriate box(es) and indicate how many copies of each are provided):

<input type="checkbox"/> Detail Plans _____	<input type="checkbox"/> Management Plan _____
<input type="checkbox"/> Soil Evaluation Form _____	<input type="checkbox"/> Engineering Report _____
<input type="checkbox"/> Hydrogeologic Site Investigation Report _____	<input type="checkbox"/> Engineering Specifications _____
<input type="checkbox"/> Site Evaluation Form _____	<input type="checkbox"/> Sewer Authority Letter _____
<input type="checkbox"/> Other (describe): _____	<input type="checkbox"/> Antidegradation Addendum _____
<input type="checkbox"/> Narrative Plans (LTCP, GP, etc.) _____	

17. Form B / C Submission (check all that apply):

Sewer and Pump Station Construction – Form B1

Onsite Sewage Treatment Systems – Form B2

Wastewater Treatment Plants Less Than 100,000 GPD – Form B3

Wastewater Treatment Plants Greater Than or Equal to 100,000 GPD and all Pond Systems – Form B4

Industrial Direct Discharge Facility – Form B5

Industrial Indirect Discharge Facility – Form B6

Underground Storage Tank Remediation – Form B7

Holding Tanks – Form B8

Industrial Impoundment Ponds – Form B9

Land Application Management Plan for Sludge or Waste other than Treated Sewage – Form C1

Treated Sewage Land Application Management Plan – Form C2

Sewage Holding Tank Management Plan – Form C3

18. Fee Calculations:

Permit-to-Install (maximum total fee \$15,100)

a. Application fee:	\$ 100.00
b. Plan review fee:	\$ 100.00
c. Plan review fee (installation/construction cost x .0065):	\$ _____
d. Total Fee (a + b + c):	\$ _____

Sludge Management Plan Approval*

a. Application fee:	\$ 100.00
b. Plan review fee:	\$ 100.00
c. Total fee (a + b):	\$ 200.00

* No separate fee is needed for land application

19. Antidegradation

Is this project subject to the Antidegradation Rule (OAC 3745-1-05)? Yes No

If **Yes**, an antidegradation addendum must be submitted (Note: It applies even if an exclusion and/or waiver is met)

If **No**, check all that apply:

- Application with no direct surface water discharge (Projects that do not meet the applicability section of 3745-1-05 (B)1, i.e., onsite sewage treatment systems, sanitary sewer extensions, indirect discharger to POTW, etc.).
- Renewal NPDES application or PTI application with no requested increase in loading of currently permitted pollutants.
- Narrative Plans (Examples: LTCP, Land Application, General Plans, etc.)

20. Submittals:

To be considered complete, this application must include the following unless otherwise directed by Ohio EPA:

- Four copies of the detail plans including profile and plan views of all sewers (shown on the same sheet), existing (as applicable) and proposed pump station facilities, incorporating all of the details outlined in Section 20.1, 20.2 and 20.3 of *Recommended Standards for Wastewater Facilities*.
- Two copies of complete technical specifications.
- Two copies of the Permit-to-Install Application including Form A, pertinent B & C form(s), and the antidegradation addendum *(if applicable)*
- Fee check payable to "Treasurer, State of Ohio."

21. Signature of the Applicant: (see Ohio Administrative Code 3745-42-03)

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision and that all the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are substantial penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Typed name: _____ Title: _____

Signature: _____ Date: ____ / ____ / ____

NOTE (Who Must Sign):

The person signing as "Applicant" is not the applicant's engineer or architect or any other person submitting the Permit-to-Install Application on behalf of the owner. The "Applicant" should be owner of the facility, business, corporation, company, etc. or the legal responsibly entity. It is not the engineer who prepared the plans.