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# Ohio EPA

## Instructions

Notice of Termination (NOT) Application Form - For Terminating Coverage under an Ohio Environmental Protection Agency General Permit to Install for Land Application of Hydro-demolition Wastewater

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**\*\* IMPORTANT\*\***

**DO NOT COMPLETE THE NOT WITHOUT FIRST READING THESE INSTRUCTIONS.**

### **What is a NOT Application Form?**

NOT stands for Notice of Termination. It is a short application form for terminating coverage under a general permit.

### **Who Must File a NOT Application Form for the General PTI?**

The contractor that land-applied wastewater produced during hydro-demolition activities. After completion of activities under the General PTI for land application of hydro-demolition wastewater, the applicant shall terminate coverage under the permit by submitting a NOT to Ohio EPA.

### **Where to file NOT Application Form**

NOTs must be sent to the PTI Unit in the Central Office of Ohio EPA, Division of Surface Water.

Ohio EPA, Division of Surface Water  
Attn: PTI Unit  
P.O. Box 1049  
Columbus, Ohio 43216-1049

**\*\* IMPORTANT \*\***

**Responses must be typewritten or printed legibly in the spaces provided. NOTs transmitted by FAX will not be accepted. Incomplete NOT application forms will not be accepted.**

### **Completing the Form**

All responses must be typewritten or printed legibly in the appropriate areas only. Please place each character slightly above the appropriate line on the NOT application form. If necessary, abbreviate to stay within the space allowed for each item. Use only one space for breaks between words. If the requested information does not apply to your facility, leave it blank. Do not include any symbols or punctuation marks unless otherwise noted in these instructions. **Be sure to read the instructions printed at the top of NOT application form before completing the form.**

**1. Permit Information:**

**Permit Number:** Enter the permit number which was assigned during approval of the NOI.

**2. Applicant Information**

**Name:** Fill in the legal name of the firm, person, public organization, or other entity that operates the facility or site described in this application.

**Mailing Address:** Enter the complete mailing address; including street address, city, state, and zip code. The permit and any correspondence will be mailed to this address.

**Contact Name:** Give the name of a contact person who is responsible for addressing PTI requirements.

**Title:** Job title of person listed under Contact Name.

**Phone and Fax:** Provide the contact person's phone and fax numbers as: area code  
exchange numbers.

**E-Mail Address:** Enter the contact person's e-mail address, if available.

**3. Project Location**

**Hydro-demolition Location:** Enter the physical address or location of the project, not the mailing address, including the County, Township and Municipality. Additionally, enter the location where the land application occurred.

**4. Reason for Termination**

**Project Completed:** Check the box if coverage is being terminated because the project is complete and no more hydro-demolition wastewater will be land-applied.

**Other:** Check the box if coverage under the general PTI is being terminated for any other reason besides project completion. Explain why coverage under the general PTI is being terminated.

**5. Signature of the Applicant (See Ohio Administrative Code 3745-42-03)**

**Typed Name:** Type the name and title of the person who will sign the form.

**Signature:** Sign and date the form. Applications for permits to install and plan approvals shall be signed by the person, firm, agency or entity responsible for constructing or funding the construction of the disposal system. In this case, the NOT shall be signed by an authorized representative of the contractor performing activities related to hydro-demolition work which are covered by the General Permit to Install for land application of hydro-demolition wastewater.