
Ohio EPA Instructions

Notice of Intent (NOI) Application Form - For Requesting Coverage under an Ohio Environmental Protection Agency General Permit to Install for Land Application of Hydro-demolition Wastewater

**** IMPORTANT****

DO NOT COMPLETE THE NOI WITHOUT FIRST READING THESE INSTRUCTIONS.

What is a NOI Application Form?

NOI stands for Notice of Intent. It is a short application form to request initial coverage or to renew coverage under a general permit. The applicant must certify their intention to comply with a general permit by submitting a complete NOI.

Who Must File a NOI Application Form for the General PTI?

The contractor proposing to land-apply wastewater produced during hydro-demolition activities. If the applicant would like to obtain coverage under the General PTI for Land Application of Hydro-demolition Wastewater, then they must submit an NOI and the specified accompanying documents to the Ohio EPA Central Office. General PTI coverage is optional - anyone may choose to apply for an individual PTI.

Each applicant must meet the requirements found in the general permit regarding eligibility and applicability. **Do not** submit the NOI application form unless you meet **all** of those requirements.

Where to file NOI Application Form

NOIs must be sent to the PTI Unit in the Central Office of Ohio EPA, Division of Surface Water.

Ohio EPA, Division of Surface Water
Attn: PTI Unit
P.O. Box 1049
Columbus, Ohio 43216-1049

**** IMPORTANT ****

Responses must be typewritten or printed legibly in the spaces provided. NOIs transmitted by FAX will not be accepted. Incomplete NOI application forms will not be accepted. All fees will be kept, including fees associated with incomplete applications.

Completing the Form

All responses must be typewritten or printed legibly in the appropriate areas only. Please place each character slightly above the appropriate line on the NOI application form. If necessary, abbreviate to stay within the space allowed for each item. Use only one space for breaks between words. If the requested information does not apply to your facility, leave it blank. Do not include any symbols or punctuation marks unless otherwise noted in these instructions. Each NOI application form must be accompanied by a check for payment of the proper application fee. **Be sure to read the instructions printed at the top of NOI application form before completing the form.**

1. Project Name: Enter the project name that appears on all forms. The project name must remain the same on all forms.

2. Brief Project Description: Describe where the project is and what the project entails.

3. Applicant Information

Name: Fill in the legal name of the firm, person, public organization, or other entity that operates the facility or site described in this application.

Mailing Address: Enter the complete mailing address; including street address, city, state, and zip code. The permit and any correspondence will be mailed to this address.

Contact Name: Give the name of a contact person who is responsible for addressing PTI requirements.

Title: Job title of person listed under Contact Name.

Phone and Fax: Provide the contact person's phone and fax numbers as: area code exchange numbers.

E-Mail Address: Enter the contact person's e-mail address, if available.

4. Application/Plans Prepared by:

Name: Fill in the legal name of the firm, person, public organization, or other entity that prepared this application.

Mailing Address: Enter the complete mailing address; including street address, city, state, and zip code.

Title: Job title of person listed under Name.

Phone and Fax: Provide the contact person's phone and fax numbers as: area code exchange numbers.

E-Mail Address: Enter the contact person's e-mail address, if available.

5. Project Location

Hydro-demolition Location: Enter the physical address or location of the project, not the mailing address, including the County, Township and Municipality. Additionally, enter the location where the land application of wastewater is proposed.

6. Project Details

Collection System Components: Enter components which will be utilized in collecting the hydro-demolition wastewater prior to it being land-applied.

Total length of bridge deck restoration in project: Indicate the total length of bridge deck subject to hydro-demolition in the project.

Is a Land Application Plan Attached?: Check yes or no to indicate that the land application plan referenced in Part I, E, 4, a. of the PTI is attached.

Is a Schematic Diagram Attached?: Check yes or no to indicate that the schematic diagram referenced in Part I, E, 4, b. of the PTI is attached.

Were the design plans developed by a Professional Engineer registered in Ohio?: Check yes or no to indicate that the design plans (schematic diagram and land application plan) referenced in Part I, E, 3, of the PTI were developed by a Professional Engineer registered in the State of Ohio.

7. Estimated Project Schedule

Beginning Operation Date: This is the date when the hydro-demolition project is expected to begin.

Ending Operation Date: This is the date when the hydro-demolition project is expected to end.

8. Fee Calculations

Total Fee: The total fee of \$200 is due to be paid to the Treasurer of the State of Ohio.

9. Signature of the Applicant (See Ohio Administrative Code 3745-42-03)

Typed Name: Type the name and title of the person who will sign the form.

Signature: Sign and date the form. Applications for permits to install and plan approvals shall be signed by the person, firm, agency or entity responsible for constructing or funding the construction of the disposal system. In this case, the NOI shall be signed by an authorized representative of the contractor performing activities related to hydro-demolition work which are covered by the General Permit to Install for land application of hydro-demolition wastewater.