

Overview

The Division of Materials and Waste Management (DMWM) Infectious Waste Generator Registration service is provided as part of the Ohio Environmental Protection Agency's (EPA) eBusiness Center (eBiz). eBiz is a secure Internet-based site that enables users to quickly and securely access Ohio EPA services and electronically complete and submit reports, license and registration applications.

The DMWM Infectious Waste Generator Registration Service User Guide is written for users submitting registration applications for infectious waste operations and contains information about the different processes and procedures associated with using the registration services in eBiz.

This user guides includes information about:

- Establishing an account
- Obtaining a personal identification number (PIN)
- Accessing the registration service for infectious waste generators
- Creating, editing and submitting a registration application

Registration applications are securely and safely stored in the eBiz on Ohio EPA's protected data servers. Only authorized personnel with a valid user name and PIN can log into eBiz at any time to submit, view, modify or print registration applications.

Note: For additional information about obtaining user names and PINs, refer to the **eBiz User's Guide** available on the eBiz home page, www.ebiz.epa.ohio.gov.

Table of Contents

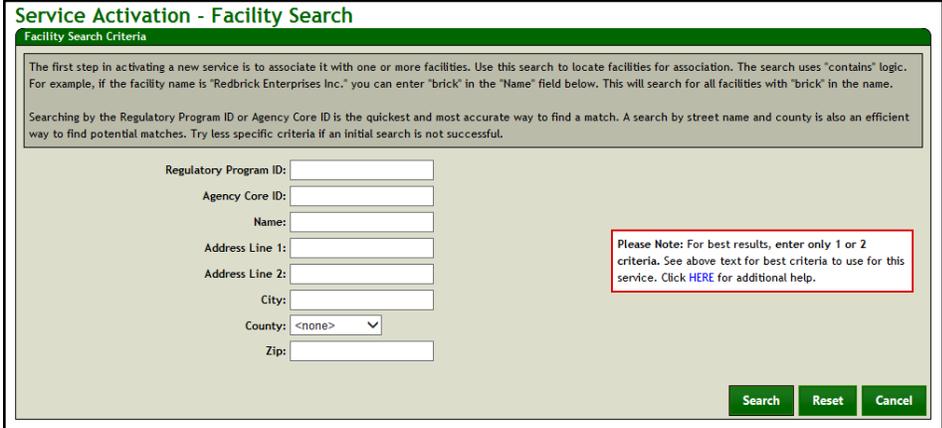
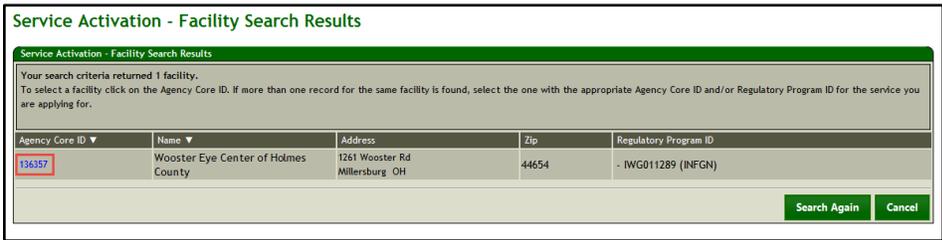
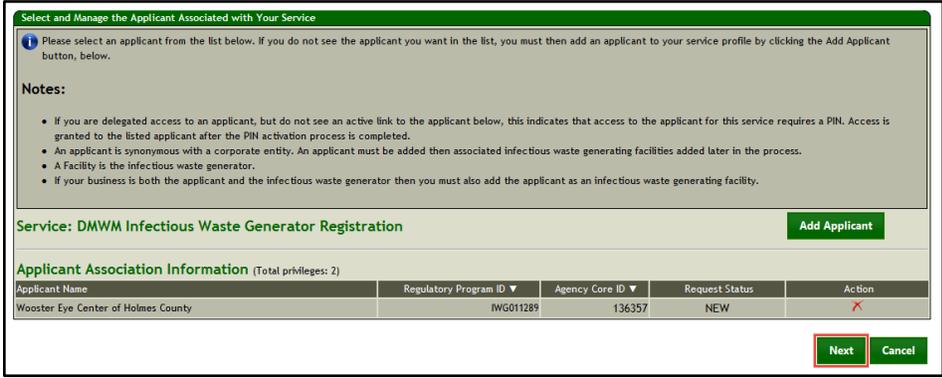
This document contains the following sections:

<i>Registering an Infectious Waste Generator Applicant</i>	<i>2</i>
<i>Adding an Infectious Waste Generator Facility to an Applicant</i>	<i>5</i>
<i>Submit Registration Applications</i>	<i>12</i>
<i>Approvals and Dates.....</i>	<i>13</i>

Registering an Infectious Waste Generator Applicant

An applicant is synonymous with a corporate entity. An applicant must first be added, and then associated infectious waste generating facilities added later in the process. A Facility is the infectious waste generator. If your business is both the applicant and the infectious waste generator then you must also add the applicant as an infectious waste generating facility.

Step	Instruction																																																																																																									
1	<p>Log on to eBiz. The Welcome to the Ohio EPA Business Center screen displays.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr style="background-color: #0070C0; color: white;"> <th colspan="5">Available Services (what is new?)</th> </tr> <tr> <th>Service</th> <th>Action</th> <th>Status</th> <th>Facilities</th> <th>Delegations</th> </tr> </thead> <tbody> <tr><td>Air Services</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr><td>Conference and Events Registration</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr><td>DMWM Compliance</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr><td>DMWM Compost/Scrap Tire Facility Registration</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr style="border: 2px solid red;"><td>DMWM Infectious Waste Generator Registration</td><td>Deactivate</td><td>Active</td><td></td><td>view/edit</td></tr> <tr><td>DMWM Scrap Tire Transporter Registration</td><td>Request</td><td>Inactive</td><td></td><td></td></tr> <tr><td>DMWM Solid Waste/C&DD Disposal Fees (Pay Existing Invoice)</td><td></td><td>Inactive</td><td></td><td></td></tr> <tr><td>DMWM Solid Waste/C&DD Disposal Fees (Submit Report)</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr><td>DMWM Solid Waste/C&DD Facility Licensing</td><td>Deactivate</td><td>Active</td><td>view/edit</td><td>view/edit</td></tr> <tr><td>DSW 401 Certification/Wetlands Permit Service</td><td>Request</td><td>Inactive</td><td></td><td></td></tr> <tr><td>DSW Credible Data</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr><td>e-DWR</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr><td>e-Drinking Water Reports</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr><td>Hazardous Waste Report (eDRUMS)</td><td>Deactivate</td><td>Active</td><td>view/edit</td><td>view/edit</td></tr> <tr><td>OIEF Grant Service</td><td>Request</td><td>Inactive</td><td></td><td></td></tr> <tr><td>Pay Ohio EPA Fees Online</td><td>Request</td><td>Inactive</td><td>view/edit</td><td></td></tr> <tr><td>Water/Wastewater Exam Providers: Apply for Approval and Upload Scores</td><td>Request</td><td>Inactive</td><td></td><td></td></tr> <tr><td>Water/Wastewater Operators: Apply for Exams, Renewal and Contact Hours</td><td>Request</td><td>Inactive</td><td></td><td></td></tr> <tr><td>Water/Wastewater Training Providers: Apply for Contact Hours and Upload Attendance</td><td>Request</td><td>Inactive</td><td></td><td></td></tr> </tbody> </table> </div>	Available Services (what is new?)					Service	Action	Status	Facilities	Delegations	Air Services	Request	Inactive	view/edit		Conference and Events Registration	Request	Inactive	view/edit		DMWM Compliance	Request	Inactive	view/edit		DMWM Compost/Scrap Tire Facility Registration	Request	Inactive	view/edit		DMWM Infectious Waste Generator Registration	Deactivate	Active		view/edit	DMWM Scrap Tire Transporter Registration	Request	Inactive			DMWM Solid Waste/C&DD Disposal Fees (Pay Existing Invoice)		Inactive			DMWM Solid Waste/C&DD Disposal Fees (Submit Report)	Request	Inactive	view/edit		DMWM Solid Waste/C&DD Facility Licensing	Deactivate	Active	view/edit	view/edit	DSW 401 Certification/Wetlands Permit Service	Request	Inactive			DSW Credible Data	Request	Inactive	view/edit		e-DWR	Request	Inactive	view/edit		e-Drinking Water Reports	Request	Inactive	view/edit		Hazardous Waste Report (eDRUMS)	Deactivate	Active	view/edit	view/edit	OIEF Grant Service	Request	Inactive			Pay Ohio EPA Fees Online	Request	Inactive	view/edit		Water/Wastewater Exam Providers: Apply for Approval and Upload Scores	Request	Inactive			Water/Wastewater Operators: Apply for Exams, Renewal and Contact Hours	Request	Inactive			Water/Wastewater Training Providers: Apply for Contact Hours and Upload Attendance	Request	Inactive		
Available Services (what is new?)																																																																																																										
Service	Action	Status	Facilities	Delegations																																																																																																						
Air Services	Request	Inactive	view/edit																																																																																																							
Conference and Events Registration	Request	Inactive	view/edit																																																																																																							
DMWM Compliance	Request	Inactive	view/edit																																																																																																							
DMWM Compost/Scrap Tire Facility Registration	Request	Inactive	view/edit																																																																																																							
DMWM Infectious Waste Generator Registration	Deactivate	Active		view/edit																																																																																																						
DMWM Scrap Tire Transporter Registration	Request	Inactive																																																																																																								
DMWM Solid Waste/C&DD Disposal Fees (Pay Existing Invoice)		Inactive																																																																																																								
DMWM Solid Waste/C&DD Disposal Fees (Submit Report)	Request	Inactive	view/edit																																																																																																							
DMWM Solid Waste/C&DD Facility Licensing	Deactivate	Active	view/edit	view/edit																																																																																																						
DSW 401 Certification/Wetlands Permit Service	Request	Inactive																																																																																																								
DSW Credible Data	Request	Inactive	view/edit																																																																																																							
e-DWR	Request	Inactive	view/edit																																																																																																							
e-Drinking Water Reports	Request	Inactive	view/edit																																																																																																							
Hazardous Waste Report (eDRUMS)	Deactivate	Active	view/edit	view/edit																																																																																																						
OIEF Grant Service	Request	Inactive																																																																																																								
Pay Ohio EPA Fees Online	Request	Inactive	view/edit																																																																																																							
Water/Wastewater Exam Providers: Apply for Approval and Upload Scores	Request	Inactive																																																																																																								
Water/Wastewater Operators: Apply for Exams, Renewal and Contact Hours	Request	Inactive																																																																																																								
Water/Wastewater Training Providers: Apply for Contact Hours and Upload Attendance	Request	Inactive																																																																																																								
2	<p>Click on DMWM Infectious Waste Generator Registration. The Select and Manage the Applicant Associated with Your Service screen displays.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Select and Manage the Applicant Associated with Your Service</p> <p>Please select an applicant from the list below. If you do not see the applicant you want in the list, you must then add an applicant to your service profile by clicking the Add Applicant button, below.</p> <p>Notes:</p> <ul style="list-style-type: none"> If you are delegated access to an applicant, but do not see an active link to the applicant below, this indicates that access to the applicant for this service requires a PIN. Access is granted to the listed applicant after the PIN activation process is completed. An applicant is synonymous with a corporate entity. An applicant must be added then associated infectious waste generating facilities added later in the process. A Facility is the infectious waste generator. If your business is both the applicant and the infectious waste generator then you must also add the applicant as an infectious waste generating facility. <p>Service: DMWM Infectious Waste Generator Registration Add Applicant</p> <p>Applicant Association Information (Total privileges: 1)</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr> <th>Applicant Name</th> <th>Regulatory Program ID</th> <th>Agency Core ID</th> <th>Request Status</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Holmes County C&DD Landfill</td> <td></td> <td>272649</td> <td>ACTIVE</td> <td style="text-align: center;">↕</td> </tr> </tbody> </table> <p style="text-align: right;">Cancel</p> </div> <p>Note: If there are existing applicants attached to your profile, select an applicant from the displayed list below Applicant Association Information if you wish to associate a generator. If you do not see the applicant you want in the list, you must then add an applicant to your service profile by clicking the Add Applicant button.</p>	Applicant Name	Regulatory Program ID	Agency Core ID	Request Status	Action	Holmes County C&DD Landfill		272649	ACTIVE	↕																																																																																															
Applicant Name	Regulatory Program ID	Agency Core ID	Request Status	Action																																																																																																						
Holmes County C&DD Landfill		272649	ACTIVE	↕																																																																																																						

Step	Instruction
3	<p>Click Add Applicant. The Service Activation Facility Search screen displays.</p> 
4	<p>Enter search criteria and then click Search. The Service Activation-Facility Search Results screen displays with the facility information captured from the search.</p> <p>Note: Searching by the agency Core ID (if known) is the quickest and most accurate way to find a facility. Searching individual fields at a time returns the best results.</p> 
	<p>Click on the numeric link in the Agency Core ID column. The Select and Manage the Applicant Associated with Your Service screen displays.</p> 

Step	Instruction															
5	<p>Click Next. The DMWM Registration Service Request screen displays. Select the Check the Certify/Submit check box, read the agreement and then select the I have read and agree with the above statement check box. Enter your PIN and answer the security question that was setup when the PIN was requested.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> </div>															
6	<p>Click Submit DMWM Registration Service Request. The Service Activation Request Complete screen displays.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> </div> <p>Note: An email notification is also sent to you when the service request is processed.</p>															
7	<p>Click Continue. The Select and Manage the Applicant Associated with Your Service screen displays with the new applicant added in the Applicant Association Information section of the screen.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #f2f2f2;"> <th style="width: 40%;">Applicant Name</th> <th style="width: 15%;">Regulatory Program ID</th> <th style="width: 15%;">Agency Core ID</th> <th style="width: 15%;">Request Status</th> <th style="width: 15%;">Action</th> </tr> </thead> <tbody> <tr> <td>Fraser Papers Inc Landfill</td> <td>IWG016969</td> <td>148712</td> <td>ACTIVE</td> <td style="text-align: center;">✗</td> </tr> <tr> <td>Holmes County CRDD Landfill</td> <td></td> <td>272649</td> <td>ACTIVE</td> <td style="text-align: center;">✗</td> </tr> </tbody> </table> </div>	Applicant Name	Regulatory Program ID	Agency Core ID	Request Status	Action	Fraser Papers Inc Landfill	IWG016969	148712	ACTIVE	✗	Holmes County CRDD Landfill		272649	ACTIVE	✗
Applicant Name	Regulatory Program ID	Agency Core ID	Request Status	Action												
Fraser Papers Inc Landfill	IWG016969	148712	ACTIVE	✗												
Holmes County CRDD Landfill		272649	ACTIVE	✗												

Step	Instruction
8	<p>Do one of the following:</p> <ul style="list-style-type: none"> Click Add Applicant to add another applicant. Click on the name listed under the Applicant Name column to add a generator to the applicant. See Adding an Infectious Waste Generator Facility to an Applicant for additional information. Click Cancel to return to the eBiz home page.

Adding an Infectious Waste Generator Facility to an Applicant

You must enter information not already populated about the Applicant, the application type and then add one or more facilities associated with the Applicant that generates infectious waste. Once all the information is completed, you can submit the registration application.

Step	Instruction															
1	<p>Log on to eBiz. The Welcome to the Ohio EPA Business Center screen displays.</p>															
2	<p>Click on DMWM Infectious Waste Generator Registration. The Select and Manage the Applicant Associated with Your Service screen displays.</p> <table border="1"> <thead> <tr> <th>Applicant Name</th> <th>Regulatory Program ID</th> <th>Agency Core ID</th> <th>Request Status</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Fraser Papers Inc Landfill</td> <td>IWG016969</td> <td>148712</td> <td>ACTIVE</td> <td>X</td> </tr> <tr> <td>Holmes County CBDD Landfill</td> <td></td> <td>272649</td> <td>ACTIVE</td> <td>X</td> </tr> </tbody> </table>	Applicant Name	Regulatory Program ID	Agency Core ID	Request Status	Action	Fraser Papers Inc Landfill	IWG016969	148712	ACTIVE	X	Holmes County CBDD Landfill		272649	ACTIVE	X
Applicant Name	Regulatory Program ID	Agency Core ID	Request Status	Action												
Fraser Papers Inc Landfill	IWG016969	148712	ACTIVE	X												
Holmes County CBDD Landfill		272649	ACTIVE	X												

Step	Instruction
3	<p>Select the applicant to associate generating facilities from the Applicant Name column of the Applicant Association Information section on the screen. The Infectious Waste Generator Registration Service screen displays.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> </div> <p>The Infectious Waste Generator Registration Service home page serves as a starting point for managing registrations associated with a user’s account. The page is divided into two sections: In Process Registrations and Application History.</p> <p>Note: There is no application history until the user submits a registration application and the application is processed by the Ohio EPA.</p> <p>Select one of the following for existing registrations:</p> <ul style="list-style-type: none"> • Edit in-process registrations • Delete in-process registration • Copy the most recently issued application—used for amendments or renewals. • View a copy of the invoice for a submitted registration
4	<p>Click Create Infectious Waste Generator Registration Application to create a new registration application. The Infectious Waste Registration Service screen displays.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> </div> <p>This screen has three sections:</p>

Step	Instruction
	<ul style="list-style-type: none"> Use the Applicant Information section to record basic applicant information such as name, address and phone number. Most of this section is already populated from information entered when you added the Applicant to your profile. Use the Application Information section to select one of three application types: <ul style="list-style-type: none"> Initial Renewal Amendment <div data-bbox="493 579 1304 856" data-label="Image"> </div> <p>Note: If the application type for the registration is a renewal or an amendment, a field for the current registration number displays (XX-G-XXXX).</p> <div data-bbox="513 963 1282 1228" data-label="Image"> </div> <ul style="list-style-type: none"> In the Infectious Waste Generator Facilities section of the Infectious Waste Registration Service screen, click +add facility to application. All locations generating > 50 pounds of infectious waste in a month must be included on the application. <div data-bbox="451 1396 1297 1570" data-label="Image"> </div> <ul style="list-style-type: none"> The Infectious Waste Generator screen displays. <div data-bbox="493 1640 1300 1873" data-label="Image"> </div>

Step	Instruction
5	<p>Click Facility Search. The Infectious Waste Generators – Facility Search screen displays.</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <div style="border: 1px solid black; padding: 5px; background-color: #f9f9f9;"> <p style="margin: 0;">Infectious Waste Generators - Facility Search ✕</p> <p style="margin: 5px 0;">i Enter the information by which you would like to search. The simplest search criteria is the CORE ID number (listed next to each facility on your previous registration certificate). Address searches are the next best way to locate a facility. In general, the best search results are normally returned by using only the bare minimum search criteria first, and then getting more specific if necessary.</p> <p style="margin: 5px 0;">Agency Core ID: <input style="width: 100px;" type="text" value="148712"/> ✕</p> <p style="margin: 5px 0;">Regulatory Program ID: <input style="width: 100px;" type="text"/></p> <p style="margin: 5px 0;">Facility Name: <input style="width: 100px;" type="text"/></p> <p style="margin: 5px 0;">Address Line 1: <input style="width: 100px;" type="text"/></p> <p style="margin: 5px 0;">City: <input style="width: 100px;" type="text"/></p> <p style="margin: 5px 0;">State: <input style="width: 50px;" type="text" value="▼"/></p> <p style="margin: 5px 0;">Zip: <input style="width: 100px;" type="text"/></p> <div style="text-align: right; margin-top: 10px;"> Search Finished </div> </div> </div> <p>Note: Searching by the agency Core ID (if known) is the quickest and most accurate way to find a facility. Searching individual fields at a time returns the best results.</p>

Step	Instruction								
	<p>Enter one or more search criteria and click Search. The results from the search display below the criteria. Click Select to choose the appropriate facility from the search results.</p> <div data-bbox="480 369 1268 1104" style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <p style="text-align: right; margin: 0;">✕</p> <p>Infectious Waste Generators - Facility Search</p> <p>i Enter the information by which you would like to search. The simplest search criteria is the CORE ID number (listed next to each facility on your previous registration certificate). Address searches are the next best way to locate a facility. In general, the best search results are normally returned by using only the bare minimum search criteria first, and then getting more specific if necessary.</p> <p>CORE ID: <input type="text" value="12345"/></p> <p>Facility Name: <input type="text"/></p> <p>Address Line 1: <input type="text"/></p> <p>City: <input type="text"/></p> <p>State: <input type="text" value="▼"/></p> <p>Zip: <input type="text"/></p> <p>Infectious Waste Generator Search Results</p> <p>Your search returned 1 facilities.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">ID ▼</th> <th style="width: 40%;">Name ▼</th> <th style="width: 40%;">Address</th> <th style="width: 10%;">Action</th> </tr> </thead> <tbody> <tr> <td>12345</td> <td>Container Compliance Corp</td> <td>17877 Saint Clair Ave CLEVELAND, OH 44110</td> <td style="text-align: center;">select</td> </tr> </tbody> </table> <p style="text-align: right; margin-top: 10px;"> <input type="button" value="Search"/> <input type="button" value="Finished"/> </p> </div>	ID ▼	Name ▼	Address	Action	12345	Container Compliance Corp	17877 Saint Clair Ave CLEVELAND, OH 44110	select
ID ▼	Name ▼	Address	Action						
12345	Container Compliance Corp	17877 Saint Clair Ave CLEVELAND, OH 44110	select						
6	<p>Under the Action column, click select. The Infectious Waste Generator dialog box redisplay with the appropriate facility. Complete the rest of the form.</p>								

Step	Instruction
	<div style="border: 1px solid #ccc; padding: 10px; background-color: #f9f9f9;"> <div style="border-bottom: 1px solid #ccc; padding-bottom: 10px;"> <p>Infectious Waste Generator ✕</p> <p>i Use the search button below to locate the facility you wish to add to your registration, and then answer all of the required questions below. ** You may change the name of your facility by selecting one of the alternate names available in the "Use Alias" dropdown list. You may add new names to the "Use Alias" list by clicking the "add/edit alias" link. Other selected facility information can be changed or added via the "edit facility information" link. To obtain a single lat/long point for your facility, click the "view map" link. On the map page, right click on the red location symbol and choose "What's here?". The address's lat/long point will then display in the search box. Provide a physical description of the facility location, if needed in addition to the address, to find the facility.</p> <p>When you have finished answering all of the questions, click the Create Generator button to return to the application window.</p> <p style="text-align: center;">Facility Search</p> <hr/> <p>Facility Name: Fraser Papers Inc Landfill</p> <p>Use Alias: <select> add/edit alias</p> <p>Address Line 1: 4590 Pinnacle Rd</p> <p>City: Moraine</p> <p>State: OH</p> <p>Zip: 45449</p> <hr/> <p>*Health District: <select> Health District Lookup</p> <p>*Contact Name: <input style="width: 100%;" type="text"/></p> <p>*Contact Phone Number: <input style="width: 100%;" type="text"/></p> <p>*Contact Email Address: <input style="width: 100%;" type="text"/></p> <p>*Business Type: <select></p> <hr/> <p>* Do you treat infectious waste at this site (does not include sterilization of equipment before use/reuse)?</p> <p style="text-align: center;"><select></p> <hr/> <p>* Do you accept infectious waste at this site, from other generators, for the purpose of onsite treatment and/or transport for off-site treatment?</p> <p style="text-align: center;"><select></p> <p style="text-align: right; margin-top: 10px;"> Create Generator Finished </p> </div> </div> <ul style="list-style-type: none"> The facility's name can be changed by picking one of the alternate names available in the Use Alias drop-down list. New names can be added, or existing ones can be edited by selecting the add/edit alias link. If the address is correct, but the name is not, click on add/edit alias link and then enter the correct name. Five business types display when you click the Business Type drop-down list: <ul style="list-style-type: none"> Medical Office Laboratory Hospital Research Facility Other <div style="border: 1px solid #ccc; padding: 10px; margin: 10px 0; background-color: #f9f9f9;"> <p>*Health District: Ashtabula City Health Department</p> <p>*Contact Name: <input style="width: 100%;" type="text"/></p> <p>*Contact Phone Number: <input style="width: 100%;" type="text"/></p> <p>*Contact Email Address: <input style="width: 100%;" type="text"/></p> <p>*Business Type: Laboratory ▼</p> <div style="border: 1px solid #ccc; padding: 2px; background-color: white; margin-left: 20px;"> <p style="background-color: #e0e0e0; padding: 2px;"><select></p> <p style="padding: 2px;">Medical Office</p> <p style="padding: 2px;">Laboratory</p> <p style="padding: 2px;">Hospital</p> <p style="padding: 2px;">Research Facility</p> <p style="padding: 2px;">Other</p> </div> </div> <ul style="list-style-type: none"> Select Yes or No from the drop-down list if the generator treats infectious waste

Step	Instruction										
	<p>at the site. If Yes is selected, infectious waste (IW) treatment methods display. Click Yes or No for the treatment method(s) that apply to your facility.</p> <div data-bbox="436 321 1305 560" style="border: 1px solid black; padding: 5px;"> <p>* Do you treat infectious waste at this site (does not include sterilization of equipment before use/reuse)?</p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;"> <input type="text" value="Yes"/> <input type="text" value="No"/> </div> <div> <p>* Incinerate: <input type="radio"/> Yes <input type="radio"/> No</p> <p>* Autoclave: <input type="radio"/> Yes <input type="radio"/> No</p> <p>* Chemical: <input type="radio"/> Yes <input type="radio"/> No</p> <p>* Other: <input type="radio"/> Yes <input type="radio"/> No</p> </div> </div> </div>										
7	<p>When all IW fields are complete, click Create Generator to save and add the generating facility to the Infectious Waste Generator Facilities list for the Applicant. The Infectious Waste Registration Service Page displays.</p> <div data-bbox="402 758 1344 1415" style="border: 1px solid black; padding: 5px;"> <p>Infectious Waste Registration Service</p> <p>Applicant Information</p> <p>* Applicant Name: Fraser Papers Inc Landfill Email Address: <input type="text"/></p> <p>* Mailing Address Line 1: 4590 Pinnacle Rd * Phone Number: <input type="text"/> (xxx) xxx-xxxx</p> <p>Mailing Address Line 2: <input type="text"/> * Contact Name: <input type="text"/></p> <p>* City: Moraine</p> <p>* State: OH</p> <p>* Zip: 45449</p> <p>* Country: USA</p> <p>Application Information</p> <p>* Application Type: Initial</p> <p>Infectious Waste Generator Facilities</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Address</th> <th>Health District</th> <th>Business Type</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Wooster Eye Center of Holmes County</td> <td>1261 Wooster Rd Millersburg, OH 44654</td> <td>Holmes County General Health District</td> <td>MEDICAL</td> <td> </td> </tr> </tbody> </table> <p style="text-align: center;">+ add facility to application</p> <p style="text-align: right;"> <input type="button" value="Save"/> <input type="button" value="Delete"/> <input type="button" value="Submit"/> <input type="button" value="Finished"/> </p> </div> <p>Click one of the following:</p> <ul style="list-style-type: none"> <input type="button" value="Save"/> to save changes that were made and keep the current registration displayed. <input type="button" value="Delete"/> to cancel any changes made to the current registration since the last save and returns the user to the Infectious Waste Generator Registration Service page. <input type="button" value="Finished"/> to save any changes made to the application since the last save and returns the user to the Infectious Waste Generator Registration Service page. <p>Notes:</p>	Name	Address	Health District	Business Type	Action	Wooster Eye Center of Holmes County	1261 Wooster Rd Millersburg, OH 44654	Holmes County General Health District	MEDICAL	
Name	Address	Health District	Business Type	Action							
Wooster Eye Center of Holmes County	1261 Wooster Rd Millersburg, OH 44654	Holmes County General Health District	MEDICAL								

Step	Instruction
	<ul style="list-style-type: none"> If you click Finish before Save, data you typed in will be saved, but data selected via menu, (e.g. - a drop-down list), is lost. If you collapse the screen, ( located in the upper right corner of the window), prior to Save all data is lost. <ul style="list-style-type: none">  to send the registration application for approval once it is complete. <p>Notes:</p> <ul style="list-style-type: none"> It is recommended that you Save your application information prior to selecting Submit. See Submit Registration Applications for additional information. Once a registration is submitted, changes cannot be made to the application.

Submit Registration Applications

The following section describes how to electronically sign the registration application once it has been submitted.

Step	Instruction
1	<p>Click  to display the Certification page.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>PIN Validation PIN Validation for Registration Application</p> <p>To complete your registration application submission please answer the questions below:</p> <p>For the facility listed above, I certify that I meet the signatory qualifications of Ohio Administrative Code rule 3745-500-50. I am an applicant, owner, or operator and qualify as one of the following: (1) In the case of a corporation, a principal executive officer of at least the level of vice president or a duly authorized representative, if such a representative is responsible for the overall operation of the facility; (2) In the case of a partnership, a general partner; (3) In the case of a limited liability company, a manager, member, or other duly authorized representative of the limited liability company, if such representative is responsible for the overall operation of the facility; (4) In the case of sole proprietorship, the owner; or (5) In the case of a municipal, state, federal, or other governmental facility, the principal executive officer, the ranking elected official, or other duly authorized employee.</p> <p>By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.</p> <p>PIN: <input type="text"/></p> <p>Please answer this security question: What color is red? <input type="text"/></p> <p style="text-align: right;"> </p> </div>
2	<p>Enter your PIN and the answer to the security question. If the PIN and security answer match, a submission confirmation displays. This page provides users with the opportunity to download the payment invoice which can be paid either electronically or by check.</p>

Step	Instruction
	<div style="border: 1px solid black; padding: 10px;"> <h3 style="color: green; margin: 0;">DMWM Infectious Waste Generator Registration Fees Payment Options</h3> <p> Your infectious waste generator registration fee report(s) were successfully submitted to Ohio EPA. Payment of any applicable fees is now due. You may download a copy of your infectious waste generator registration fee report invoice from the link at the bottom of this page. An email, including a copy of the invoice, has been sent to the email address associated with your account as confirmation of your report submission. You should save a copy of this invoice for your records.</p> <p>Choose from one of the payment options below. A 10% penalty will be applied for each 30 days, or portion thereof, that payment is late.</p> <hr/> <h4 style="color: green; margin: 0;">Print Your Invoice</h4> <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="text-align: center;">  <div style="background-color: green; color: white; padding: 5px 10px; border-radius: 3px;">Download Invoice</div> </div> <div style="margin-left: 20px;"> <p>To download the your invoice you will need the free Adobe Acrobat Reader. If you do not have the reader you can download it by clicking on the image below.</p>  </div> </div> <hr/> <h4 style="color: green; margin: 0;">Pay Electronically</h4> <div style="border: 1px solid red; padding: 5px; margin-top: 10px; color: red; font-size: small;"> <p>Before you can submit your electronic payment you must download your invoice. The online payment page will break your total into multiple sub-totals. In order to verify your total payment you will need the invoice. Once you download your invoice you can then continue to the online payment page.</p> </div> <hr/> <h4 style="color: green; margin: 0;">Pay by Postal Mail with a Check or Money Order</h4> <p>To pay by regular mail with a check or money order, make your payment to TREASURER, STATE OF OHIO. To ensure proper credit, you must write the Transaction ID from the invoice on your check. Send payment and a copy of your invoice to:</p> <p>Ohio EPA Department L-2711 Columbus, OH 43206</p> <p>If you need assistance or have questions regarding Ohio EPA eBusiness Center please call our technical support at (877) 372-2499 (1-877-EPA-BIZZ) or send an e-mail to ebizhelpdesk@epa.state.oh.us. Technical support hours of operation are 8:00 AM - 5:00 PM, weekdays, except state holidays.</p> <div style="text-align: center; margin-top: 10px;"> <div style="background-color: green; color: white; padding: 5px 15px; border-radius: 3px;">Pay by Check</div> </div> </div>
3	<div style="display: flex; align-items: center; margin-top: 10px;"> <div style="background-color: green; color: white; padding: 5px 10px; border-radius: 3px; margin-right: 10px;">Pay by Check</div> <div> <p>Click Pay by Check to return to the Welcome to the Ohio EPA eBusiness Center home page.</p> </div> </div>

Approvals and Dates

This document was last updated on 07/23/2014.