

# The TAB Program

## Technical Assistance to Brownfields

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# Technical Assistance to Brownfield (TAB) Communities

- A national program
- Funded by EPA  
headquarters via grants to 4  
different entities
- **Free** to communities
- K-State assists communities  
in EPA Regions 5 and 7



# EPA Regions



# TAB Assistance to Communities

- Tailored to specific community needs
- Typically coordinated through the city, tribal or non-profit brownfields project manager
- May include:
  - Help identifying funding sources for revitalization projects
  - Review of EPA and other grant applications
  - Help finding a consulting firm
  - Review of project plans, technical reports
  - Assistance with community outreach/involvement
  - Educational workshops and redevelopment visioning
  - Other assistance, as needed and agreed upon
- Communities accepted on a 'first come' basis
- Depends on staff/funding availability

# Successful Community Involvement

=

Information/Education + Dialogue



*Informed Community participating in the decision-making process*



*Sustainable Revitalization*

# Community Involvement Tools

## Fact Sheets, Citizen Briefs

- clear
- concise
- in layman's terms
- basic information
- provide contact info and additional resources

**Note: NOT a stand-alone tool**

# KSU TAB Citizen Briefs

Explore

[Outreach](#)

[TAB](#)

[TOSC](#)

[TOSNAC](#)

[Resources](#)

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## Outreach Resources

### Publications

#### Environmental Science and Technology Briefs for Citizens

### Brownfields Resources

- [Brownfields Basics \(PDF\)](#)  
What is a Brownfield?
- [Institutional Controls \(PDF\)](#)
- [Asbestos: What Is It? Where Is It? \(PDF\)](#)
- [Lead-Based Paint: What Is It? Where Is It? \(PDF\)](#)
- [Phase I Environmental Site Assessments \(PDF\)](#) property owners, investors, borrowers, and lenders.
- [Phytoremediation at Brownfields \(PDF\)](#)  
What is it and how does it work?
- [Planning for Community Involvement \(PDF\)](#)  
How to develop and implement a community outreach plan.
- [Steps in Choosing an Environmental Consultant \(PDF\)](#)  
What to look for before starting your important projects.
- [What are Quality Assurance Project Plans \(PDF\)](#)  
How to write and develop a quality assurance project plan.
- [Writing a Request for Proposal \(PDF\)](#)  
Communities that receive a Brownfields Pilot Grant typically need to hire a contractor to do an environmental assessment of the property to be redeveloped. This 12-page publication provides guidance for soliciting proposals from contractors.
- [Grant Writing Tips \(PDF\)](#)

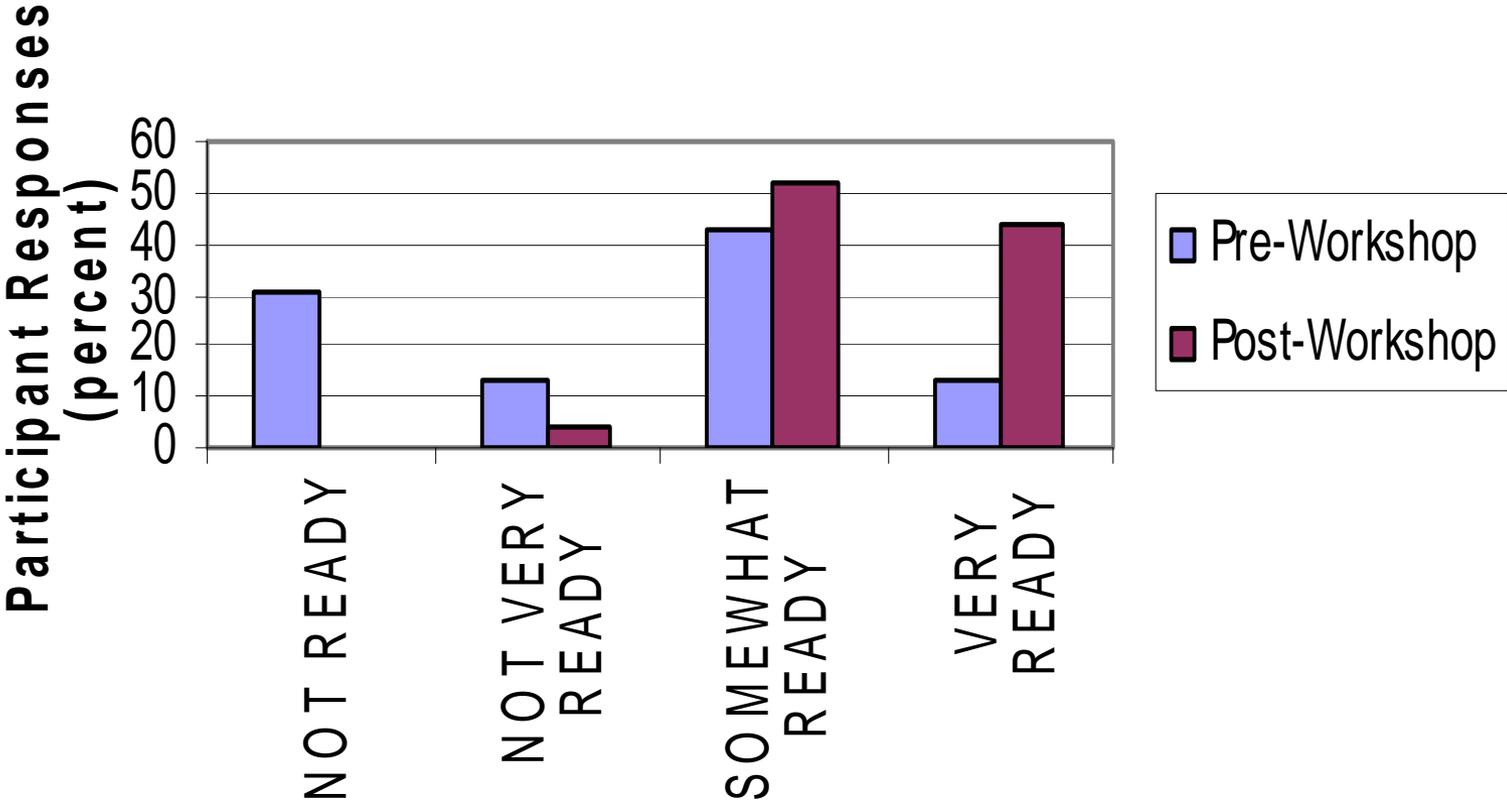
<http://www.engg.ksu.edu/CHSR/outreach/resources/>

# Workshops/Training Sessions

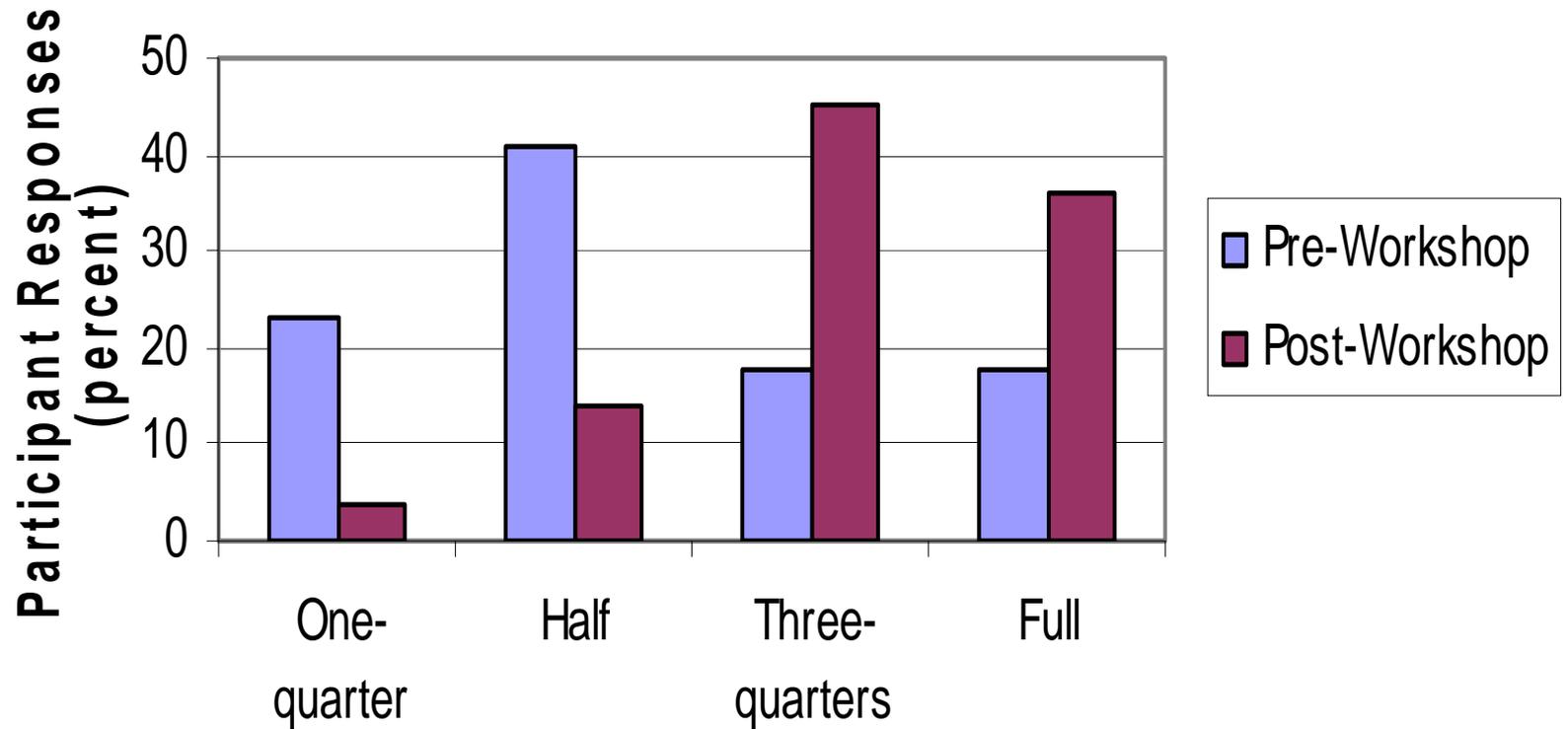
- Tailored to the information needs of the community
- Relaxed atmosphere
- Time for networking
- Variety of presenters
- Hands-on segments
- Very effective !



# Are Participants Ready to Participate in Brownfields Redevelopment Process?



## Perception of Resource Availability



# Workshops

- Open participation
- Adequate meeting facility (size, handicapped accessible, audio/visual, etc.)
- Well chosen meeting time and duration
- Sensitivity toward minorities (translation)
- Local “champion”
- Marketing
- Conference calls
- Refreshments

# Redevelopment Planning



# Visioning



# Visioning



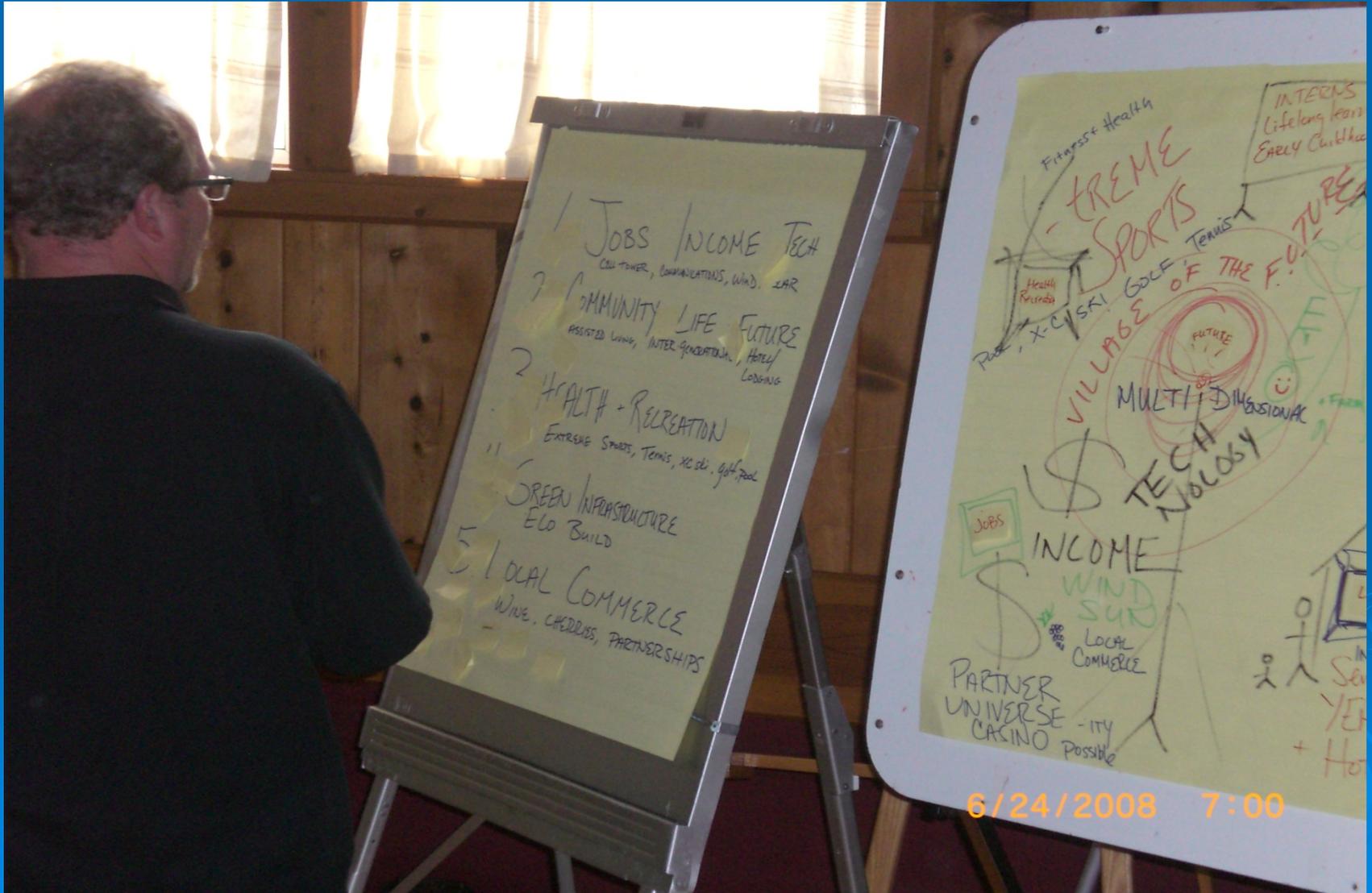
# Redevelopment Exercise

- 6. Redevelopment plan should describe:
  - Location
  - How you got to the location
  - What resources will be utilized to get to and use location in site plan
- You have 2 hours total to develop your site plan
- You cannot "revisit" or "ask" questions
- After lunch each group will have 15 minutes to present their plans to the City Council



6/10/2009 11:12

# Visioning



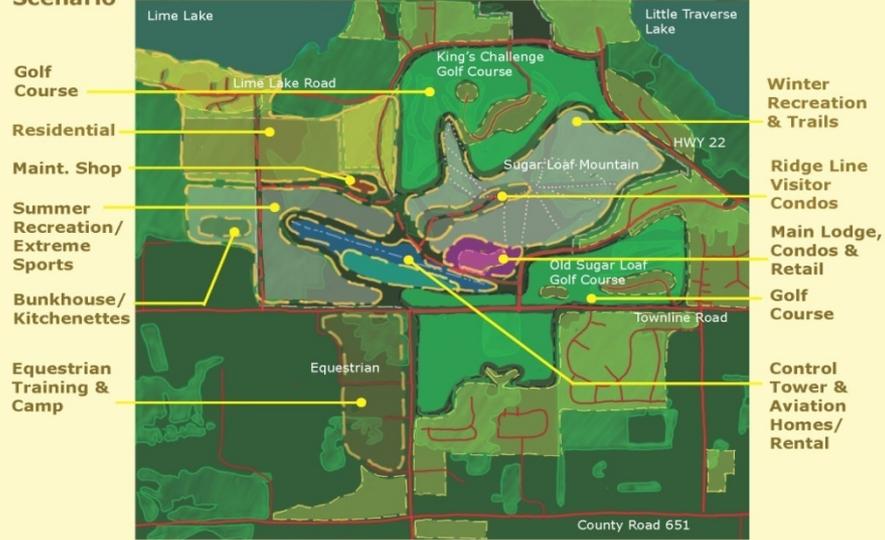
# Visioning



6/24/2008 6:59

# Potential Redevelopment Scenario #1: Leelanau County Resort Center

County-wide focused redevelopment.



Golf Course

Residential

Maint. Shop

Summer Recreation/Extreme Sports

Bunkhouse/Kitchenettes

Equestrian Training & Camp

Winter Recreation & Trails

Ridge Line Visitor Condos

Main Lodge, Condos & Retail

Golf Course

Control Tower & Aviation Homes/Rental



The scenario plan and concept sketches are based on public input, are intended to be flexible, and provide a tool for continued dialog.

Main Lodge & Condos



Retail & Spa Center

Bunkhouse/Kitchenettes



Control Tower & Air Strip

recreation four seasons jobs agricultural heritage green construction local economy

Technical Assistance to Brownfields Communities Program at Kansas State University. Summary of Leelanau County Visioning Sessions August 2009



NO  
ESPASSING



# Technical Presentations

- Community Meetings



If you feed them, they will come



# Special Projects

Web - based software: TAB-BIT  
[www.tab-bit.org](http://www.tab-bit.org)



►Login  
►Register  
►Contact Us/Feedback

HOME BIT TOOLBOX ABOUT RESOURCES SEARCH HELP

**In This Section:**  
Privacy Policy  
Terms of Use

**Quick Links:**  
BIT Tutorial  
Help

## BIT Home

[BIT Home](#)

### Welcome to BIT

The Brownfield Inventory Tool (BIT) is a comprehensive brownfield program management tool. You may enter detailed site data, upload documents and data, and generate and export a variety of reports, including a Property Profile Form. BIT users are asked to create a user name and password for privacy protection. BIT can also be used as a collaborative tool, i.e. specific inventory data can be accessed by multiple users, IF permission by the primary user is granted.

Every page within BIT comes with detailed instructions. **PLEASE READ THE INSTRUCTIONS CAREFULLY!** In addition, a tutorial is available by selecting the **BIT Tutorial** icon below.

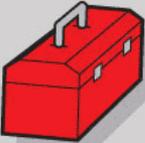
**First Time Users:** Please register by clicking on **Register** in the upper right hand corner of this page and create your username and password.

To get started with BIT, select the **Site Inventory Data** icon below.

A prototype of BIT was developed by EPA Region 8 and BIT is the updated version of this prototype.

### Announcements:

1. BIT was released January 29, 2010. If you have any comments and/or suggestions for improvement, please let us know by providing feedback.
2. The October 6, 2010 **Desktop** edition of BIT, that allows users to **store data on their individual computers**, is available for download by clicking the following link: [tab-bit.org/BitDesktop](http://tab-bit.org/BitDesktop)



**BIT  
Toolbox**



**Site  
Inventory  
Data**



**BIT  
Tutorial**

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# TAB-BIT

## Brownfields Inventory Tool

- Released January 29, 2010
  - Free, web-based and desk-top version
  - Desk-top version released October 6, 2010
- 

# Background

- Prototype developed by EPA Region 8
- Intended to help Response Grant, and other brownfields grant recipients with survey & inventory, public record, oversight & enforcement, assessment and cleanup, and administrative reporting requirements
- Tool became obsolete due to MSWindows upgrades

# BIT Features

- Password protected
  - Multiple users possible, if permission is granted, or “read only” feature
  - Database
  - Import/export function
  - Search function
- 

# What can TAB-BIT do?

## Data Management:

- Brownfields related data
- Other environmental data
- Track funding
- Upload documents or enter data directly
  - Site information
  - Redevelopment data

# What can TAB-BIT do? Cont.

## Data Management:

- Program admin. data
  - Enforcement documentation
  - Complaints
- 
- The background of the slide features several concentric, light blue circular ripples that resemble water droplets hitting a surface, scattered across the lower half of the frame.

# What can TAB-BIT do? Cont.

## Report Generation:

- Property Profile Form (e-submit to ACRES)
- Quarterly report form (outline)
- Forms for enforcement, complaints, ICs, inspection/oversight, public record reports, etc.
- Customized reports
- Maps

# Special Projects

Web - based software: TAB EZ  
[www.tabez.org](http://www.tabez.org)

The screenshot shows the homepage of the TAB EZ website. At the top left is the TAB EZ logo, which consists of a stylized tree icon and the text "TAB EZ". To the right of the logo are navigation links: "Login", "Register", and "Contact Us / Feedback". Below the logo is a horizontal navigation bar with the following items: "HOME", "GRANT APPLICATIONS", "RESOURCES", "SEARCH", and "HELP".

On the left side of the page, there are two vertical sections. The first is titled "In This Section:" and contains links for "Home Page" and "About TAB EZ". The second is titled "Quick Links:" and contains links for "Sample Grant Applications", "Tutorial", "Definitions", and "Acronyms".

The main content area is titled "Home" and "Welcome to TAB EZ". It features a sub-header: "Technical Assistance to Brownfields communities (TAB) easy brownfields grant application (EZ) software program". The text explains that TAB EZ is a grant writing tool for EPA brownfields grant proposals, currently addressing assessment and cleanup grants. It lists what the tool can and cannot do, and provides instructions on how to use it, including a note about the deadline for FY2011 grant proposals (October 15, 2010).

At the bottom of the page, there are two icons with text labels. The first icon shows a house and a document, labeled "GRANT APPLICATIONS HOME". The second icon shows a tablet with a whiteboard, labeled "TAB EZ TUTORIAL".

# WHY TAB EZ?

- Levels playing field for small/ rural communities, disadvantaged cities and towns and not-for-profits
- Tool is time and place independent: flexibility critical to community resources that are stretched to capacity

# Features and Benefits to Users

- User friendly and can be accessed anytime at the user's own pace
- Integrates Brownfield education with online support: definitions, regulatory citations and pertinent federal/state web links
- Helpful Hints for every criteria to be addressed

# What TAB EZ CAN and Can NOT do

## *TAB EZ can:*

- provide a framework for the community's proposal
- provides strategies and links to reduce time in writing the proposal

## *TAB EZ cannot:*

- write a specific and compelling proposal for you  
**It's your proposal!**

TAB EZ is NOT a substitute  
for reading the grant  
guidelines!!!



# TAB Contacts

EPA Regions 5, 7

Dr. Sabine Martin (Program Coordinator)

1-800-798-7796

785-532-6519

[smartin1@k-state.edu](mailto:smartin1@k-state.edu)

Blase Leven

785-532-6519

[baleven@ksu.edu](mailto:baleven@ksu.edu)

<http://www.engg.ksu.edu/CHSR/outreach/tab/>

# TAB Contacts

EPA Regions 1,2,3

New Jersey Institute of Technology

NJIT TAB Hotline 973-642-4165 / [tab@njit.edu](mailto:tab@njit.edu)

[www.NJIT.edu](http://www.NJIT.edu)

EPA Regions 4,6

Enterprise Corporation of the Delta, Inc.

Dee Jones: 601-944-1100 / [djones@ecd.org](mailto:djones@ecd.org)

EPA Regions 8,9,10

Center for Creative Land Recycling

Stephanie Shakofsky: 415-398-1080,

[Stephanie.Shakofsky@cclr.org](mailto:Stephanie.Shakofsky@cclr.org), [www.CCLR.org](http://www.CCLR.org)