

**Minutes of the Advisory Board of Examiners
for Water and Wastewater Operator Treatment Plant Certification
October 20, 2005**

Present for the meeting on October 20th were: Deborah Metz chair; Richard Lorenz, member; Kirk Leifheit, member; Dail Hollopeter, member; Robert Brown, member; Chris Clark (via phone until 11:30), member, Vui Chung, member; David Bornino, OEPA; and Andrew Barienbrock, OEPA.

The meeting was called to order at approximately 8:35 a.m. Chris Clark made a motion, seconded by Robert Brown, to approve the minutes of the September 15, 2005 meeting. Vui Chung abstained. Motion carried.

- 1) The Board immediately began working on the Class IV examination revisions.
- 2) **Class IV Applications**

The Board received notification that the Division of Surface Water and the Operator Certification Unit have reviewed and recommended the following actions related to Class IV applications:

NAME	EMPLOYER	TYPE	ACTION
Kit Brown	City of Bowling Green	Wastewater	DSW Recommends Approval.
Robert Burkhard	City of Barberton	Wastewater	DSW Recommends Approval.
Michael G. Cravens	West Palm Beach	Wastewater	Operator Certification Unit Recommends Approval
Paul Fraley	City of Middletown	Wastewater	DSW Recommends Approval.

3) Class IV, Examination Actions

NAME	EMPLOYER	TYPE	ACTION
Martin Kielbasa	Mahoning Valley	Water	Returned for additional Information
Thomas Stickle	Aurora	Wastewater	Recommended for approval
Hobart Wells	Grafton	Wastewater	Return for additional information

Dail Hollopeter made a motion, seconded by Vui Chung recommending approval of Thomas Stickle's Class IV examination and returning Martin Kielbasa and Howart Well's examinations for additional information. Motion carried.

4) Class IV, Examinations (in review)

WASTEWATER

NAME, LOCATION	KL	CC	VC	RL	DH	DM	BB
Douglas P. Clark, Van Wert (resubmittal) (3 copies)		**			**1		**
Robert C. Demarco, City of Conneaut		**	**		**		**
Thomas Hanes, Madison WWTP (resubmittal)	**	**			**		**

** denotes who currently has package x denotes who has reviewed package

¹ Dail will mail his copy to Debbie.

5) OIT's - Actions

NAME	EXAM TYPE	ACTION
Brian S. Anielski	WW II	Recommended Approval
Samuel T. Beckett	WC II	Needs Additional Information
Tyler J. Darr	WS II	Recommended Approval
Nathan L. Fox	WS III	Recommended Approval
Kevin Gleich	WS III	Recommended Approval
Lisa R. Hendricks	WW I	Recommended Approval
Eric S. Hinton	WW I	Recommended Approval
Gary W. Loomis	WW I	Recommended Approval
Jeffrey J. Miller	WS III	Recommended Approval
Carol S. Scales	WS II	Recommended Approval
Jack E. Shalesky	WW I	Recommended Approval
Tracey Weller	WW II	Recommended Approval

Robert Brown made a motion, seconded by Vui Chung, recommending additional information be requested from Samuel T. Beckett and that approval and the issuance of certificates be recommended for the remainder of the operators above. Motion carried. Kirk Leifheit and Richard Lorenz were not present

6) Strategic Plan

The Board discussed edits to the Collection Systems Need to Know Criteria, Andy will make the changes and send out to the Board. Once the changes are finalized the criteria will be sent to OWEA, OWRA and OTCO and posted on the internet for comment.

7) Reciprocity

Dail Hollopeter made a motion, seconded by Robert Brown recommending that Director deny reciprocity to Scott L. Mason, who holds a wastewater Class B in South Carolina via reciprocity with New York and Tim L. Orrill who holds a wastewater Class III in Indiana. The recommendation for denial is based on the inability of Ohio to obtain a representative copy of the examinations that Mr. Mason and Mr. Orrill passed in New York and Indiana, respectively. Motion carried.

8) Other Business

The Board reviewed a request from Tim E. Newland for an extension to submit his Class IV examination and requests from James L. Borton and Michael J. Carney for extensions of time to complete OIT requirements. Robert Brown made a motion, seconded by Kirk Leifheit, recommending that extensions be granted. Motion carried.

The Board discussed the relevance of a course titled "Benefits of OWEA Membership." Board members felt that this course seemed to be more of a presentation for the recruitment of new members than training related to the operation or management of a wastewater treatment facility. Vui Chung made a motion, seconded by Richard Lorenz to recommend denial of the course. Motion carried.

The Board discussed security questions that had been provided by the Association of Boards of Certification (ABC.) Questions have been selected and will be added to the appropriate exam databases. The Spring 2006 exams will contain a small number of security related questions. The reference list will also be updated with the security references.

9) Adjournment

Being no further business to come before the Board, the meeting was adjourned at approximately 2:58 p.m. on Thursday, October 20, 2005. Dail Hollopeter motioned, Vui Chung seconded. Motion carried. The next meeting will be held Thursday, November 17th, 2005.

Board Approved: _____