

# Minutes of the Operator Certification Advisory Council May 31, 2007

Present for the meeting on May 31, 2007 were: Deborah Metz, member and chair; Robert Brown, member; Dail Hollopeter, member; Kirk Leifheit, member; Dave Bornino, Certification Unit, Andrew Barienbrock, Certification Unit; Susan Parkins, Certification Unit. Richard Lorenz, member arrived at 9:10 a.m.; Jim Simpson, member arrived at 9:45 a.m.; Jessica Dingman, Certification Unit arrived at 1:10 p.m.

The meeting was called to order at approximately 8:35 a.m. A discussion and review of exam questions took place until a quorum of members arrived. Kirk Leifheit made a motion, seconded by Dail Hollopeter, that the minutes of the April 26, 2007 meeting be approved with minor corrections. Motion carried.

## 1) Class IV, Examinations (In Review)

### WATER

NAME, LOCATION	KL	DM	RL	VC	JS	CC	DH	RB
Phillip A. Farrar, City of Clyde	**	**	**	**				
Stephen N. Hainen, City of Columbus	**	**	**	**				
Mark A. Petrie, City of Lorain (resubmittal)	**	**	**	**				
Kenneth Yee, City of Berea (resubmittal)	**	**	**	**				

### WASTEWATER

NAME, LOCATION	KL	DM	RL	VC	JS	CC	DH	RB
John F. Augustine, NEORS D					**	**	**	**
Mark A. Chandler, Village of Byesville					**	**	**	**
Carl Gatton, Warren Co. 1 copy		X			**			
Thomas S. Mirante, City of Youngstown					**	**	**	**
Billy R. Slaven, City of Hamilton (resubmittal)				**		**	**	**
Ronnie R. Spencer, Montgomery Co. (resubmittal)					**	**	**	**

**\*\* Denotes who currently has package x Denotes who has reviewed package**

## 2) Class IV Actions

### WATER

NAME	EMPLOYER	TYPE	ACTION
George Ginnis	City of Campbell	WS	Recommend Approval
Thomas Holloway	MVSD	WS	Return for additional information
Peter Lamantia	City of Steubenville	WS	Return for additional information

### WASTEWATER

NAME	EMPLOYER	TYPE	ACTION
Bradley Borer	City of Tiffin	WW	Return for additional information
Douglas Brown	City of Lorain	WW	Recommend Approval
Edward Haller	NEORS	WW	Return for additional information
James Johnson	City of Fremont	WW	Return for additional information
Paul Solanics	City of Solon	WW	Recommend Approval
James Webber	City of Youngstown	WW	Return for additional information

Kirk Leifheit made a motion, seconded by Dail Hollopeter that Douglas Brown be recommended for approval to receive his Class IV Water Treatment certificate; that George Ginnis and Paul Solanics be approved contingent upon the results of the fourth Council members review; that Thomas Holloway, Peter Lamantia, Bradley Borer, Edward Haller, James Johnson, and James Webber be returned for additional information. Motion carried.

## 3) OITs

NAME	EXAM TYPE	ACTION
James T. Allen	WS I	Recommended for approval
Jose Angulo	WD II	Recommended for approval pending receipt of DMA form
Kenny Beisser	WW II	Recommended for approval
Joseph Cotterill	WW III	Recommended for approval
Mark Duvall	WD II	Recommended for approval
Howard L. Kitko	WS II	Recommended for approval
Adam J. McDowell	WSIII	Recommended for approval
Phillip Thomas	WW I	Recommended for approval
Jason Tucker	WS III	Recommended for approval

Dail Hollopeter made a motion, seconded by Kirk Leifheit, recommending that all of the above be issued certificates. Motion carried.

#### 4) **Strategic Planning**

Exam statistics from the May, 2007 exams were discussed. Questions with passing rates less than 35% were reviewed for clarity, relevance, or applicability. All were deemed clear, relevant and applicable with the exception of one question. Robert Brown made a motion seconded by Dail Hollopeter that all operators taking the Wastewater Collection I examination be given credit for question six. Motion carried.

#### 5) **Extension Requests**

Kirk Leifheit made a motion, seconded by Robert Brown, recommending that Tracy McPheron be granted a one-year extension to complete his Class IV examination. Motion carried.

#### 6) **Reciprocity**

A reciprocity request from **Kenneth "Ryan" Quigley** who holds a class A water plant certificate in Texas was discussed. Correspondence from the Texas Operator Certification program indicated that they were unwilling to share an examination representative of the one taken by Mr. Quigley. Based on the response by the State of Texas, Dail Hollopeter made a motion, seconded by Jim Simpson to recommend the return of the application as incomplete. Motion carried.

#### 7) **Other Business**

The Council met with members of OTCO's Board of Trustees. The items discussed included recommendations made by the Council related to the amount of experience being granted to OTCO's correspondence courses and the number of contact hours approved for correspondence counselors. The Council requested that OTCO inform operators that Collection and Distribution Questions are being included on the Wastewater and Water Supply tests. The Council also informed the Trustees that regulatory questions seem to be creating problems for the examinees. The Council recommended the regulatory portions of the training courses could be strengthened to attempt to address this trend.

The Council agreed to review California State University's correspondence courses and reevaluate the amount of experience granted.

The Council met with Gary Wick regarding his Class IV submittal and discussed the level of detail necessary to complete the examination.

Since the April 26, 2007 Council meeting Class IV wastewater applications were approved for Robert D. Johnson and Wade Leimeister and a Class IV water application was approved for Shawn McCormick.

The council also discussed the possibility of Agency staff conducting training related to the Class IV examination process. Topics could include a review of the guidance material and a top ten list of common mistakes.

**8) Adjournment**

There being no further business to come before the Council, the meeting was adjourned at approximately 3:25 p.m. on Thursday May 31, 2007. Dail Hollopeter made a motion, seconded by Robert Brown. Motion carried. The next meeting will be held at 8:30 a.m. Thursday, June 21, 2007 in Conference Room A on the 6<sup>th</sup> Floor.

**Council Approved: June 21, 2007**