

COMPLIANCE ADVISORY PANEL

Meeting Minutes

June 6, 2013

Via conference call hosted by Ohio EPA, Central Office, Columbus

CAP members	Present: Kara Allison, James Pilcher, Bill Hayes Absent: Laurie Stevenson, Steve Bowser
Others present:	Rick Carleski, Mike Kelley, Ohio EPA/OCAPP-Central Office; Todd Nein – Ohio Air Quality Development Authority (OAQDA)

Call to Order: Kara Allison, CAP Chair, opened the meeting at 10:05 a.m. followed by introductions and roll call.

Review of February 14, 2013 meeting minutes and web site status: Rick reported no comments were received for the February minutes and they were finalized and posted on the CAP web site. All other information on the CAP web site is current.

Update on CAP member appointments: Rick reported there has been no recent movement on appointments. We received word in November 2012 that Senate Minority Leader Kearney was ready to make a CAP appointment, but that has not happened. Mike said legislators are currently focused on state budget bill debates and any progress on CAP appointments in the near future is unlikely. Kara's appointment expires on July 31, 2013 and Kara offered to remain on the CAP voluntarily.

2013 SBEAP/SBO Conference – Chicago, May 14 -15: Rick attended the conference, which included attendees from about two dozen state programs. U.S. EPA's level of sponsorship for this event has declined, so the states self-organized the event and leveraged speakers and conference room facilities at the nearby U.S. EPA Region 5 headquarters. The CAP training webinar on May 14 had 15 online attendees and several state CAP members in the live audience. The webinar covered the Clean Air Act Section 507 mandate for the state compliance assistance programs and CAP oversight, as well as discussion of the various state experiences with their CAPs. Rick will forward any materials related to this session when they become available.

2013 Ohio EPA Compliance Assistance Conference, May 21-22: Mike reported the 7th conference was successful and had 453 registrants, the most ever. The content remained largely the same as the last conference in November 2011, with the *Preparing for an Ohio EPA Inspection* session repeated each day due to high demand. OCAPP plays a major role in planning and conducting this conference, including booking the venue, arranging or serving as speakers for breakout sessions, compiling and printing the conference manual, setting up the registration web site, and handling miscellaneous tasks. Initial feedback from attendees was very positive. Kara stated she participated on a panel discussion concerning how to communicate with Ohio EPA and heard positive comments from large and small business attendees. Attendee survey results will be compiled and shared with the CAP. Director Nally presented the first Silver Level Awards for the Encouraging Environmental Excellence (E3) Program to six companies. OCAPP oversees the application and evaluation process for the Agency's E3 Program. The next Silver Award application deadline is June 28.

Planning for this year's event occurred on an accelerated schedule once commitments were finalized in late January. If the next conference date is known further in advance, James offered to help promote conference attendance through PIANKO, his printing trade organization.

2012 Annual Program Report to U.S. EPA: Rick submitted the annual compliance assistance program report to U.S. EPA and e-mailed CAP members a copy on May 9, 2013. Rick discussed Section 5 of the report that relates to the CAP. We reported our CAP is actively meeting, has three vacancies, and continues to experience delays in getting legislators to fill vacant seats on the panel.

Reported compliance assistance activities included over 7200 direct contacts, 246 site visits, and 59 workshop/seminar events. We also highlighted special projects to help dry cleaners renew their expired permits, provide certification training for storm water engineers, our new series of continuing webinars, and the launch of our monthly e-mail update subscription service to alert businesses to new rules, training opportunities, and compliance/waste reduction resources. We also sent copies of the 2012 report to the Division of Air Pollution Control and to U.S. EPA's Region 5 office.

Agenda & Next Meeting: The next meeting is scheduled for **Thursday, August 8, 2013 at Ohio EPA offices, Columbus.**

Suggested agenda items for next meeting on August 8, 2013:

- In-depth display and discussion of OCAPP services.

Action items:

- Rick will forward any CAP training materials or follow-up from the May conference in Chicago, IL.
- Mike/Laurie will forward Compliance Conference attendee survey results when available.

Adjournment: The meeting adjourned at 10:55 a.m.

Respectfully submitted,

Rick Carleski, OCAPP Supervisor/CAP Secretariat