

**SPONSORING ENTITY'S LETTERHEAD**

Kevin Spurbeck  
Division of Environmental and Financial Assistance  
Ohio Environmental Protection Agency  
P.O. Box 1049  
Columbus, Ohio 43215-1049

Re: **Sponsoring entity's name's Intent to Enter into WRRSP Sponsorship Agreement**

*Month day, 201X*

Dear Mr. Spurbeck:

By this letter we are informing you of our intent to enter into a sponsorship agreement for the purpose of implementing the following Water Resource Restoration Sponsor Program (WRRSP) project: *Project Name*

This project will be sponsored by *Sponsoring entity's name*, and will be implemented by *implementing entity's name*. This project will be sponsored by the following loan(s):

*Wastewater Project name – Construction Phase*                      *WPCLF Loan Number CS39XXXX-XXXX*

Signed Sponsor:

Signed Implementer:

---

*Authorized Representative's name*  
*Authorized Representative's title*  
*Sponsoring Entity*

---

*Authorizing Implementer's name*  
*Authorized Representative's title*  
*Implementing Entity*

---

Date

---

Date

**Note:** For projects with a sole sponsor, the sponsor will submit a resolution adopted by its governing body indicating that it will sponsor the WRRSP project for an amount not to exceed the eligible amount as shown on the WRRSP Intended Projects List. If multiple sponsors have been identified, the WRRSP project costs will be divided among these sponsors and a letter of intent will be submitted for each individual sponsor. This resolution(s) will be submitted to DEFA no later than January 1<sup>st</sup> of the WPCLF program year in which the sponsoring loan will be awarded.