

Instructions for Oil And Gas Production/Storage Sites



Hazardous Chemical Inventory Reporting

State Emergency Response Commission
January 2015

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Submission of the Hazardous Chemical Inventory Report is required under section 312 of the Emergency Planning and Community Right-to-Know Act (EPCRA) which was enacted as Title III of the Superfund Amendments and Reauthorization Act of 1986, Public Law 99-499, 42 U.S.C. Section 11022.

The Ohio State Emergency Response Commission (SERC) administers and implements the Emergency Planning and Community Right-to-Know program in Ohio as authorized by Ohio Revised Code Chapter 3750. The purpose of the Hazardous Chemical Inventory Report is to provide state and local officials, emergency responders, and the public with specific information on hazardous chemicals present at facilities during the past year.

Who is Required to Report?

The owner or operator of a facility (tank battery/lease) having, at any one point in time during a calendar year, 10,000 pounds (about 1,375 gallons or 32/33 barrels) of petroleum crude oil, 10,000 pounds of a hazardous chemical such as brine/produce water (1,000 gallons), or the threshold quantity of an Extremely Hazardous Substance (EHS) is subject to these reporting requirements.

- 1) Within 90 days of acquiring any hazardous chemical (crude oil), submit a list of these chemical(s) to the SERC, Local Emergency Planning Committee (LEPC), and jurisdictional fire.
- 2) Within 60 days of acquiring the threshold planning quantity (TPQ) of an EHS, notify the SERC, LEPC, and fire department of the name of the EHS and the name of the facility emergency coordinator.
- 3) Annually submit a Tier 2 Emergency and Hazardous Chemical Inventory Report by March 1.

The definition of facility includes "all buildings, equipment, structures, and other stationary items that are located on a single site or on contiguous or adjacent sites that are owned or operated by the same person" (52 FR 38364). Unless the well properties are adjacent or contiguous, each well is a separate facility.

Reporting Form Options for Oil and Gas Well Owners

Oil and gas well owners have options of submitting a single-facility hazardous chemical inventory form, or a multi-facility hazardous chemical inventory form, if the facility is subject to the reporting requirements.

Filing one report for similar multiple facilities is a kind of "generic reporting." A generic report would consist of one submission which would provide the required information on each well (facility). The oil and gas multi-facility reporting form was designed to be a generic reporting form that allows the owner and/or operator to report production/storage tank batteries within a specific county together. Each completed county inventory report will contain one or more inventory form which lists tank batteries (facilities), their location and storage capacity.

However, a generic report may only be submitted for similar facilities. In order for facilities to be considered similar, they must have present the same extremely hazardous substances and hazardous substances on-site at any one time in similar amounts (quantities within the same range code). If the facilities are not similar, then the generic reporting format would not be considered in compliance with the reporting requirements.

Electronic Reporting

The SERC encourages all reporting facilities to use US EPA's electronic reporting software, Tier2 Submit, in lieu of the hard copy reporting forms. You can download a free copy of Tier2 submit from US EPA's Office of Emergency Management's website at: www2.epa.gov/epcra/tier2-submit-software. Tier2 Submit allows users to duplicate reports, and simply update the location information in order to file reports for multiple, similar facilities.

Instructions for Completing the Reporting Form

Reporting Period

Enter the appropriate calendar year, beginning January 1 and ending December 31.

Identical Information to Previous Year

Check the box located at the top of page one of the form if the information to be reported for 2014 is identical to that submitted last year.

Part I — Facility Identification

Provide County. For reporting a single facility, complete the facility identification information. To report multiple facilities, in an attached spreadsheet (see example), identify each facility/well listing including: complete facility/well name, address or state/county road close to the well facility, city, state, zip code and latitude/longitude.

Part II — Additional Facility Specific Information

An owner or operator filing for a single facility should complete the information in Part II. An owner or operating filing a report for multiple facilities can complete the Part II Additional Facility Specific Information Section if the information is the same for all facilities included in the multiple facility report. If the information is different for specific locations, this information should be included in the spreadsheet which shall be attached to this generic report.

- Estimate the maximum number of occupants that may be present at any one time at your facility, manned or unmanned. You should include contractors, vendors and people that may be present for any maintenance, training or other events as well as employees. If the location is never manned, check the box marked N/A.
- Check the appropriate box to indicate if the facility is manned or unmanned. If the facility is unmanned throughout the year except to perform necessary activities (i.e. maintenance), check unmanned.
- If your facility is subject to the Toxic Release Inventory (TRI) program under section 313 of EPCRA, provide the identification number assigned by U.S. EPA. If your facility is not subject to this reporting requirement or if your facility has not been assigned a number under this program, check the box marked N/A.
- If your facility is subject to the chemical accident prevention provisions codified in 40 CFR part 68, also known as the Risk Management Program (RMP), provide the facility identification number assigned by U.S. EPA. If your facility is not subject to this provision or if your facility has not been assigned a number, check the box marked N/A.
- Subject to Emergency Planning — Indicate if your facility is subject to the emergency planning notification requirement under EPCRA section 302, (40 CFR part 355). Your facility is not subject to this requirement unless an extremely hazardous substance was present for the first time at the facility in an amount in excess of the threshold planning quantity for the substance.
- Subject to Chemical Accident Prevention — Indicate if your facility is subject to the chemical accident prevention requirements under Section 112 of the Clean Air Act (40 CFR part 68). Note: Regulated substances contained in condensate crude oil, field gas or produced water do not need to be considered when determining if the well facility is subject to this program.

Part III — Owner/Operator and Contact Information

- Owner or Operator Information — Enter the owner or operator's full name, mailing address, email address and phone number.
- Facility Emergency Coordinator (if applicable) — Enter the name, title, email address, phone number and 24-hour phone number of the facility emergency coordinator. Note: both federal and state law requires facilities subject to the emergency planning notification requirement to designate a facility representative who will participate in the local emergency planning process as a facility emergency coordinator.
- Tier II Information Contact — Enter the name, title, email address and phone number of the person knowledgeable of the information contained in the Tier II inventory form.

Part IV — Chemical Information

- Check box if storage locations and facility maps are confidential.
- Chemical Description — Provide the pure chemical or mixture or trade name as provided on the Safety Data Sheet (SDS).

If you are withholding the name of a chemical or mixture in accordance with criteria specified in EPCRA Trade Secret claims, enter the generic class or category that is structurally descriptive of the chemical (e.g., list toluene diisocyanate as organic isocyanate) and check the box marked Trade Secret. Trade secret information must be submitted to U.S. EPA and must include a substantiation packet. Trade secret regulations can be found in 40 CFR part 350. You may also visit U.S. EPA's website at epa.gov/emergencies/content/epcra/tier2.htm#sub.

Maximum Amount

- 1) For each hazardous chemical or mixture, estimate the maximum amount present at your facility on any single day during the reporting period. If you are reporting a mixture, you must list any EHS(s) present in the mixture and report the maximum amount and the CAS number(s) of each EHS present in the mixture.
- 2) Find the appropriate range value code in Table I.
- 3) Enter this range value as the maximum amount.

Table I - Reporting Ranges

Range Code	Weight Range in Pounds	
	From	To
01	0	99
02	100	499
03	500	999
04	1,000	4,999
05	5,000	9,999
06	10,000	24,999
07	25,000	49,999
08	50,000	74,999
09	75,000	99,999
10	100,000	499,999
11	500,000	999,999
12	1,000,000	9,999,999
13	10,000,000	Greater than 10 million

Storage Types, Conditions and Locations

List all locations of hazardous chemicals along with storage types and conditions associated with each location. Please note that a particular chemical may be located in several places around the facility.

Enter the types and conditions of storage for each chemical that you are reporting.

- Table II — This table lists examples of some of the common storage types that facilities use at their site. You may provide a detailed description for the storage type at your facility.
- Table III — For each location, find the appropriate storage types for pressure and temperature conditions. You may provide a description for the various conditions at your facility.

Table II - Storage Types	Table III - Pressure and Temperature Conditions
<ul style="list-style-type: none"> • Above ground tank • Below ground tank • Tank inside building • Steel drum Plastic or non-metallic drum • Can • Carboy • Silo • Fiber drum • Bag • Box • Cylinder • Glass bottles or jugs • Plastic bottles or jugs • Tote bin • Tank wagon • Rail car • Battery 	<p>PRESSURE</p> <ul style="list-style-type: none"> • Ambient pressure; • Greater than ambient pressure • Less than ambient pressure <p>TEMPERATURE</p> <ul style="list-style-type: none"> • Ambient temperature • Greater than ambient temperature • Less than ambient temperature but not cryogenic • Cryogenic conditions

Average Daily Amount

- 1) For each hazardous chemical, estimate the average weight in pounds that was present at your facility during the year.
- 2) To do this, total all daily weights and divide by the number of days the chemical was present on the site.
- 3) Find the appropriate range value in Table I.
- 4) Enter this range value as the Average Daily Amount.

Certification

The owner or operator or the officially designated representative of the owner or operator must certify that all information included in the Tier II submission is true, accurate and complete. Enter your full name and official title. Sign your name and enter the current date.

When is the Report Due?

The report is due March 1, 2015. Tier II forms must be submitted annually by March 1 to:

- The Ohio State Emergency Response Commission (SERC)
- Local Emergency Planning Committee, and
- Fire Department with jurisdiction over the facility.

Where Can I Find More Information?

For additional information regarding the Emergency Planning and Community Right-to-Know requirements, reportable chemicals and addresses for the Local Emergency Planning Committees, please see the *Instructions for Oil and Gas Production/Storage Sites* which is available at: epa.ohio.gov/dapc/serc/invforms.aspx.

Release Reporting of a Hazardous Substance

The State Emergency Response Commission (SERC) finalized a set of eight (8) release reporting rules (3750-25-01; 3750-25-05; 3750-25-10; 3750-25-12; 3750-25-13; 3750-25-15; 3750-25-20; and 3750-25-25), effective June 30, 1993. The purpose of this section is to make you aware of your reporting obligations in case of a discharge or release.

All verbal notifications made under these rules are to be reported to the Ohio EPA's Emergency Response Section, Local Emergency Planning District(s) which may be affected, and the jurisdictional fire department(s).

An owner or operator is required to report a release or discharge under 3750.06 of the Ohio Revised Code anytime there is a release or spill of a regulated chemical which exceeds its assigned Reportable Quantity (RQ) and leaves the facility property line. The regulated substances subject to the release reporting requirements are referenced below.

Materials Subject to Release Reporting

- Extremely Hazardous Substances 40 CFR; Part 355; Appendix A and B,
- CERCLA Hazardous Substances 40 CFR Part 302; Table 302.4, and
- Oil (definition includes without limitation to, gasoline, petroleum, fuel oil, sludge, oil refuse, and oil mixed with wastes other than dredged soil).
 - The Reportable Quantity (RQ) for the discharge of oil including crude oil into or upon navigable waters is an amount which causes a visible film or sheen upon the surface of the water.
 - The RQ for the release of oil into the environment, excluding navigable waters, is an amount of 25 gallons or more.
 - The RQ for the release of crude oil from an oil and gas extraction storage facility into the environment, excluding navigable waters, is 210 gallons.

Verbal Notification Requirement

The verbal notification to the fire department, LEPC, and Ohio EPA shall be made within 30 minutes of knowledge of the release, unless notification within that timeframe is impractical due to uncertain circumstances. In addition, calls to The National Response Center (NRC) shall be made for those reportable quantity releases involving CERCLA hazardous substances or oil to navigable waters as soon as possible. The National Response Center (NRC) 24-hour number is 1-800-424-8802.

The release notification for 24-hour reporting of spills in the State of Ohio is:
In Ohio call: 1-800-282-9378
If the 1-800 number does not work, call: (614) 224-0946

In addition, facility must call:

- LEPC emergency coordinator
- Jurisdictional fire department

Be prepared to relay as much of the information listed below as is known or can be estimated at the time of reporting. Please remember this is an initial report and estimates can be corrected in your follow-up emergency notice report.

- Name and phone number of the person to contact for further information.
- Location and source(s) of the release or discharge.
- Chemical name or identity of any substance(s) involved in the release or discharge.
- Is the substance an extremely hazardous substance.
- Estimate of the quantity (gallons or pounds) discharged into the environment.
- Time and duration of the release or discharge.
- The environmental medium or media into which the substance was released or discharged.
- Potential health effects associated with the release or discharge of the substance.
- Report precautions taken, including evacuation, remediation, or other proposed response actions.

This information is required under ORC Section 3750.06(C) and Rule 3750- 25-25(A)(1) of the Ohio Administrative Code (OAC).

Written Follow-up Requirements

After the release or discharge, written follow-up emergency notice must be submitted within 30 days to the Ohio EPA Emergency Response Section and the local planning committee of the planning district(s) in which the release or discharge occurred, unless the release was from a vessel, then the report is sent only to the SERC. This follow-up emergency notice is your company's opportunity to explain in its own words the circumstances and actions relating to the release of pollutants to the environment. Your written emergency notice should follow the question sequence as indicated below. If any of the questions are not applicable to your incident, indicate N/A (not applicable) for that item.

1. Who

Complete facility name, address and telephone number of the facility from which the release occurred. Complete name of owner and/or operator.

2. When

- Actual time, date, and duration of the discharge or release.
- Actual time and date of discovery of the release or discharge.
- Actions taken to respond to and contain the release or discharge.
- Indicate the spill number assigned by Ohio EPA. If you do not know this number, call a duty officer during business-hours and ask. The telephone number is (614) 644-3194. If the National Response Center was notified, please provide their assigned case number.

3. Location

- a) Location of facility from which the release or discharge occurred.
- b) Location of release: county, township, and city.
- c) Longitude and latitude of the release, if known.
- d) Distance and direction from nearest intersection or milepost if it was a transportation-related release or discharge.

4. Product Release

- a) Common and/or technical name(s) of the material(s) released or discharged and CAS Numbers(s).
- b) What was the quantity and duration of the discharge? Indicate volume(s) in gallons or pounds.

5. Environmental Impact

- a) Name of the environmental medium or media affected (i.e. navigable waters, land, and/or air). If navigable waters, please identify.
- b) What was the length of area of the navigable waterway affected?
- c) What was the ground surface area (square feet or yards) and depth of soil contamination?
- d) To the extent information is available; identify damage to wildlife and/or vegetation.
- e) To the extent information is available; identify impact to human health and safety (i.e. evacuations, exposure, etc.)
- f) Where appropriate, identify medical advice provided for exposed individuals and or local medical personnel.

6. Monitoring and Detection

- a) If the release or discharge was monitored, indicate the method of detection and concentrations detected.
- b) If the release was air-borne, how was the wind direction and speed determined?
- c) Was the public warned, and if so, how?

7. Mitigation, Containment Action

- a) How much product or waste was recovered or neutralized?
- b) How was the material recovered or neutralized?
- c) Were any other actions taken to reduce the impact of the discharge (containment, adsorbents, on-site treatment, etc.)?

8. Prevention Measures

Please provide plans to prevent recurrence of the discharge or release which may occur at this specific source. This may include: employee training, replacement of equipment, construction, or security measures such as lighting, fencing or locks.

9. Health Risks

List known or anticipated acute and chronic health risks of exposure associated with the substances which were released.

10. Permit Numbers

- a) Indicate any air, water, or other permit numbers which may be pertinent to this incident (voluntary information).
- b) If this is a NPDES/air permit, please enclose a copy of your current effluent/emission limitations.

11. Chronology

Provide a chronological review of the incident. Include a chronology of communications with state and local government.

12. Documentation

Provide any reports or other documents which pertain to the incident (e.g. accident reports, manifest, bills of lading and laboratory analyses).

13. Causes

Describe any extenuating circumstances which caused the discharge.

14. Economic Impact

(This information is voluntary)

- a) Estimate the dollar value, if any, of the spilled product.
- b) What was the equipment damage cost (estimate)?
- c) What was the cost of spill cleanup (estimate)?
- d) What are the estimated costs of spill prevention to eliminate possible reoccurrence of this event?

This information is required pursuant to ORC Section 3750.06(D) and OAC Rule 3750-25-25(A) (2).

The written emergency notice must be submitted within 30 days of the release or discharge to:

- a) Ohio EPA, DERR—ER
Lazarus Government Center
50 West Town Street, Suite 700
P.O. Box 1049
Columbus, Ohio 43216-1049
ATTN: ER Records Mgmt.

Note: the 30-day written spill release notice to the Ohio EPA/SERC can be submitted by attaching the report and emailing to: cindy.stanwick@epa.ohio.gov. Please reference the Ohio EPA Emergency Response spill number on the email subject line.

- b) County LEPC Emergency Coordinator (see pages 10-17)

The statute provides that if significant additional information regarding the mandatory or voluntary information submitted becomes known during the period between submission of the written report and one (1) year after the release or discharge, the owner or operator shall submit to the LEPC and the Ohio EPA an updated written notice within three (3) days after learning of the additional information.

If this is the second oil spill release at this location within a 12 month period, or a release of over 1,000 gallons which has reached water, then you must submit a copy of your Spill Prevention Control and Counter-measure Plan (SPCC) to the U.S. EPA Regional Administrator and to Ohio EPA within 60 days from the time of the discharge as required by 40 CFR 112.4. Your SPCC plan may be submitted with your response to the 30-day written follow-up report. You may obtain SPCC information from U.S. EPA, by contacting their Hotline Center at 800-424-9346.

Ohio Local Emergency Planning Committee Information and Emergency Coordinators by County

NOTE: This list contains the 24-hour emergency telephone numbers of LEPC Emergency Coordinators (as of 10/1/14). These numbers are to be used only to report reportable spills/releases to local officials. In the majority of cases, the 24-hour number is a dispatching number (Sheriff's Dept. /Fire Dept. /Police). Please do not call the 24-hour emergency number for general program questions or issues. This is only an emergency incident reporting telephone number.

NOTE: Questions about annual chemical inventory reports or filing fees should be directed to the information coordinator of your planning district (see below) or a state representative of the SERC ((614) 644-2260) or 1-888-644-2260 (toll free).

ADAMS COUNTY LEPC

Information Coordinator

Karen Sapp
Adams Cnty EMA
31 Logans Lane
West Union, OH 45693
(937) 544-6123

Emergency Coordinator

Karen Sapp
Adams Cnty EMA
31 Logans Lane
W. Union, OH 45693
(937) 544-6123 (DAY)
(937) 544-2314 (24-HR)

ASHTABULA COUNTY LEPC

Information Coordinator

Debbie Riley
Ashtabula Cnty EMA Secretary
25 W. Jefferson Street
Jefferson, OH 44047
(440) 576-9148

Emergency Coordinator

Mike Fitchet
Ashtabula Cnty EMA Director
25 W. Jefferson Street
Jefferson, OH 44047
(440) 576-9148 (DAY)
(440) 576-0055 (24-HR)

BELMONT COUNTY LEPC

Information Coordinator

Dave Ivan
Belmont Cnty EMA Director
68329 Bannock Road
St. Clairsville, OH 43950
(740) 695-5984

Emergency Coordinator

Dave Ivan
Belmont Cnty EMA Director
68329 Bannock Road
St. Clairsville, OH 43950
(740) 695-5984 (DAY)
(740) 699-0425 (24-HR)

ALLEN COUNTY LEPC

Information Coordinator

Russell Decker
Allen Cnty EMA Director
PO Box 1243/333 N. Main Street
Lima, OH 45801
(419) 993-1404

Emergency Coordinator

Russell Decker
Allen Cnty EMA Director
PO Box 1243/333 N. Main Street
Lima, OH 45801
(419) 993-1404 (DAY)
(419) 227-3535 (24-HR)

ATHENS COUNTY LEPC

Information Coordinator

Fred Davis
Athens Cnty EMA
13 W. Washington Street
Athens, OH 45701
(740) 594-2261

Emergency Coordinator

Fred Davis
Athens Cnty EMA
13 W. Washington Street
Athens, OH 45701
(740) 594-2261 (DAY)
(740) 592-5444 (24-HR)

BROWN COUNTY LEPC

Information Coordinator

Beth Nevel
Brown Cnty EMA Director
325 W. State Street (Bldg B)
Georgetown, OH 45121
(937) 378-5100

Emergency Coordinator

Beth Nevel
Brown Cnty EMA Director
325 W. State Street (Bldg B)
Georgetown, OH 45121
(937) 378-5100 (DAY)
(937) 378-2474 (24-HR)

ASHLAND COUNTY LEPC

Information Coordinator

Mark Rafeld
Ashland Cnty EMA
1763 State Route 60
Ashland, OH 44805
(419) 282-4272

Emergency Coordinator

Rick Anderson
Ashland City Fire Chief
274 Cleveland Avenue
Ashland, OH 44805
(419) 289-6511 (DAY)
(419) 289-2911 (24-HR)

AUGLAIZE COUNTY LEPC

Information Coordinator

Dan Grothouse
Auglaize Cnty EMA
209 Blackhoof Street (Room 206)
Wapakoneta, OH 45895
(419) 739-6725

Emergency Coordinator

Troy Anderson
Auglaize Cnty EMA Director
209 Blackhoof Street (Room 206)
Wapakoneta, OH 45895
(419) 739-6725 (DAY)
(419) 733-3857 (24-HR)

BUTLER COUNTY LEPC

Information Coordinator

Matt Haverkos
Butler Cnty EMA
315 High Street (Suite 670)
Hamilton, OH 45011
(513) 785-5810

Emergency Coordinator

Jeff Galloway
Butler Cnty EMA Director
315 High Street (Suite 670)
Hamilton, OH 45011
(513) 785-5810 (DAY)
(513) 785-5810 (24-HR)

CARROLL COUNTY LEPC**Information Coordinator**

Tammy Dowdell
Carroll Cnty EMA
106 Kensington Road/PO Box 628
Carrollton, OH 44615
(330) 627-0003

Emergency Coordinator

Tom Cottis
Carroll Cnty EMA Director
106 Kensington Road/PO Box 628
Carrollton, OH 44615
(330) 627-0003 (DAY)
(330) 627-2141 (24-HR)

CLINTON COUNTY LEPC**Information Coordinator**

Michael Jones
Clinton Cnty EMA Director
1645 Davids Drive
Wilmington, OH 45177
(937) 725-5146

Emergency Coordinator

Michael Jones
Clinton Cnty EMA Director
1645 Davids Drive
Wilmington, OH 45177
(937) 725-5146 (DAY)
(937) 603-4240 (24-HR)

CUYAHOGA COUNTY LEPC**Information Coordinator**

Bill Belardo
Cuyahoga Cnty Info Coord
310 W. Lakeside Avenue (#795-A)
Cleveland, OH 44113
(216) 443-5472

Emergency Coordinator

Brandy Carney
Cuyahoga Cnty EMA
310 W. Lakeside Avenue (#795-A)
Cleveland, OH 44113
(216) 443-5691 (DAY)
(216) 771-1365 (24-HR)

CHAMPAIGN COUNTY LEPC**Information Coordinator**

Craig Evans
Champaign Cnty EMA Director
1512 US HWY 68 (Suite C103)
Urbana, OH 43078
(937) 484-1642

Emergency Coordinator

Craig Evans
Champaign Cnty EMA Director
1512 US HWY 68 (Suite C103)
Urbana, OH 43078
(937) 484-1642 (DAY)
(937) 605-1786 (24-HR)

COLUMBIANA COUNTY LEPC**Information Coordinator**

Willie Brantingham
Columbiana Cnty Info Coord
215 S. Market Street
Lisbon, OH 44432
(330) 424-0861

Emergency Coordinator

Luke Newbold
Columbiana Cnty EMA Director
215 S. Market Street
Lisbon, OH 44432
(330) 424-9725 (DAY)
(330) 424-7255 (24-HR)

DARKE COUNTY LEPC**Information Coordinator**

Mindy Saylor
Darke Cnty EMA Director
5183 County Home Road
Greenville, OH 45331
(937) 548-1444

Emergency Coordinator

Ken Johnson
Darke Cnty LEPC
5183 County Home Road
Greenville, OH 45331
(937) 548-1444 (DAY)
(937) 548-2020 (24 HR)

CLARK COUNTY LEPC**Information Coordinator**

Ken Johnson
Clark Cnty EMA
3130 E. Main Street (Suite 1E)
Springfield, OH 45505
(937) 521-2175

Emergency Coordinator

Rodney Rahrle
Springfield Fire Dept
350 N. Fountain Ave
Springfield, OH 45504
(937) 324-7632 (DAY)
(937) 324-7615 (24-HR)

COSHOCTON COUNTY LEPC**Information Coordinator**

Rob McMasters
Coshocton Cnty EMA
724 S. 7th Street
Coshocton, OH 43812
(740) 622-1984

Emergency Coordinator

Rob McMasters
Coshocton Cnty EMA
724 S. 7th Street
Coshocton, OH 43812
(740) 622-1984 (DAY)
(740) 622-2411 (24-HR)

DEFIANCE COUNTY LEPC**Information Coordinator**

Patty Ehlinger
Defiance Cnty EMA
22491 Mill Street
Defiance, OH 43512
(419) 782-1130

Emergency Coordinator

Julie Rittenhouse
Defiance Cnty EMA Director
22491 Mill Street
Defiance, OH 43512
(419) 782-1130 (DAY)
(419) 784-1155 (24-HR)

CLERMONT COUNTY LEPC**Information Coordinator**

Karen Alsip
Clermont Cnty EMA
2279 Clermont Center Drive
Batavia, OH 45103
(513) 732-7661

Emergency Coordinator

Pam Haverkos
Clermont County EMA
2279 Clermont Center Drive
Batavia, OH 45103
(513) 735-8502 (Day)
(513) 732-2231 (24-HR)

CRAWFORD COUNTY LEPC**Information Coordinator**

Jette Cander
Crawford Cnty EMA
112 E. Mansfield Street (Suite 302)
Bucyrus, OH 44820-2349
(419) 562-6009

Emergency Coordinator

Tim Flock
Crawford Cnty EMA Director
112 E. Mansfield Street (Suite 302)
Bucyrus, OH 44820-2349
(419) 562-6009 (DAY)
(419) 562-7906 (24-HR)

DELAWARE COUNTY LEPC**Information Coordinator**

Bob Lavender
Delaware Cnty EMA
10 Court Street
Delaware, OH 43015
(740) 833-2182

Emergency Coordinator

Sean Miller
Delaware Cnty EMA Director
10 Court Street
Delaware, OH 43015
(740) 833-2181 (DAY)
(740) 368-1911 (24 HR)

ERIE COUNTY LEPC**Information Coordinator**

Marianne Cheetham
Erie Cnty EMA
2900 Columbus Avenue
Sandusky, OH 44870
(419) 627-7617

Emergency Coordinator

Timothy Jonovich
Erie County EMA
2900 Columbus Avenue
Sandusky, OH 44870
(419) 627-7617 (DAY)
(419) 627-7668 (24-HR)

FULTON COUNTY LEPC**Information Coordinator**

Heather Kost
Fulton Cnty EMA Director
123 Courthouse Plaza (Ste. 4)
Wauseon, OH 43567
(419) 337-9207

Emergency Coordinator

Heather Kost
Fulton Cnty EMA Director
123 Courthouse Plaza (Ste. 4)
Wauseon, OH 43567
(419) 337-9207 (DAY)
(419) 335-4010 (24-HR)

GUERNSEY COUNTY LEPC**Information Coordinator**

Gerry Beckner
Guernsey Cnty EMA
627 Wheeling Avenue (Suite 302)
Cambridge, OH 43725
(740) 432-9292

Emergency Coordinator

Gerry Beckner
Guernsey Cnty EMA Director
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(330) 287-5700 (24-HR)

Ohio Local Emergency Planning Committee Email Addresses by County

Adams County*adamsema1@yahoo.com***Allen County***rdecker@allencountyohio.com***Ashland County***mrafeld@ashlandcounty.org***Ashtabula County EMA***LEPC@ashtabulacounty.us***Athens County***fdavis@athensoh.org***Auglaize County***tanderson@auglaizecounty.org***Belmont County***emergency.management@co.belmont.oh.us***Brown County***bcema@frontier.com***Butler County***GallowayJL@butlercountyohio.org**HaverkosMR@butlercountyohio.org***Carroll County***ccemalepc@eohio.net***Champaign County***ema@co.champaign.oh.us**cevans@co.champaign.oh.us***Clark County***kjohnson@clarkcountyohio.gov**ldallessandris@clarkcountyohio.gov***Clermont County***phaverkos@clermontcountyohio.gov**clermontema@clermontcountyohio.gov***Clinton County***ccema1@clintonsheriff.com**ccema2@clintonsheriff.com***Columbiana County***colcounty.lepc15@gmail.com***Coshocton County***robbiemcmasters@coshoctoncounty.net***Crawford County***ccema@crawford-co.org***Cuyahoga County***bcarney@cuyahogacounty.us***Darke County***mindy@darkecountyema.org***Defiance County***EMA@defiance-county.com***Delaware County***delcoema@co.delaware.oh.us**sean@delcoema.org***Erie County***ema@eriecounty.oh.gov***Fairfield County***ema-lepc@co.fairfield.oh.us***Fayette County***fayema@fayette-co-oh.com***Franklin County***pjkowal@columbus.gov**pktickle@franklincountyohio.gov***Fulton County***ema@fultoncountyoh.com***Gallia County***gclepc@gallianet.net**sherry911@gallianet.net***Geauga County***dwedge@co.geauga.oh.us***Greene County***info@mgclerc.org**McEwanR@mcoho.org***Guernsey County***ema@guernseycounty.org***Hamilton County***richard.jones@hamilton-co.org**lepc@hamilton-co.org***Hancock County***hcema@bright.net***Hardin County***hardinlepc@hardinsheriff.com***Harrison County***hcema@frontier.com***Henry County***lepc@henrycountyohio.com***Highland County***lyle.jim50@gmail.com**ema@co.highland.oh.us***Hocking County***smiller@co.hocking.oh.us**ema@co.hocking.oh.us***Holmes County***gmellor@co.holmes.oh.us***Huron County***director@huroncountyema.com***Jackson County***jacksoncoema@hotmail.com***Jefferson County***jefflepc@comcast.net*

Knox County
markmaxwell@co.knox.oh.us
knoxcountyohioema@gmail.com

Lake County
afrazier@lakecountyohio.gov

Lawrence County
lawcoohema@gmail.com

Licking County
sean.grady@lcounty.com

Logan County
ema@co.logan.oh.us

Lorain County
bkennedy@loraincounty.us

Lucas County
lepc@co.lucas.oh.us

Madison County
rroberts@co.madison.oh.us

Mahoning County
dohara@mahoningcountyoh.gov

Marion County
disaster.marion@frontier.com

Medina County
bnau@medinaco.org

Meigs County
meigsema@hotmail.com

Mercer County
ema@mercercountyohio.org

Miami County
ablackmore@miamicountyema.org

Monroe County
phillipkeevert@sbcglobal.net

Montgomery-Greene County
info@mgclerc.org
McEwanR@mcohio.org

Morgan County
morganema58@yahoo.com

Morrow County
mcema@rrohio.com

Muskingum County
muskingumema@muskingumcounty.org

Noble County
nobleema@myfatlink.net

Ottawa County
fpetersen@co.ottawa.oh.us

Paulding County
capt7dfd@yahoo.com

Perry County
ema@perrycountyohio.net

Pickaway County
ema@pickaway.org

Pike County
ksanders@pikecosheriff.com

Portage County
rshackelford@portageco.com

Preble County
DAnderson@prebleema.org

Putnam County
pcops@nwbright.net

Richland County
revans@richlandcountyoh.us

Ross County
ema2@bright.net

Sandusky County
scema@bizwoh.rr.com
lheyman@bizwoh.rr.com

Scioto County
scema@sciotowireless.net

Seneca County
lepc@seneca-county.com

Shelby County
shelbycountyema@gmail.com

Stark County
sclepc@starkcountyohio.gov

Summit County
tsmoot@summitoh.net

Trumbull County
embeil@co.trumbull.oh.us

Tuscarawas County
levengoodp@co.tuscarawas.oh.us

Union County
BGilbert@co.union.oh.us

Van Wert County
emamccoy@vanwertema.com

Vinton County
ema@vintonco.com

Warren County
Jim.Bolen@wcoh.net
Rick.Murray@wcoh.net

Washington County
ema@wcgov.org

Wayne County
ema@wcjcohio.org
jvillegas@wcjcohio.org

Williams County
dbaldwin@wmsco.org
dbulla@wmsco.org

Wood County
woodcountyema@co.wood.oh.us

Wyandot County
wyoema@co.wyandot.oh.us
wyandotems@co.wyandot.oh.us

Web Addresses

State Emergency Response Commission

epa.ohio.gov/dapc/serc.aspx

Ohio Environmental Protection Agency

epa.ohio.gov

Ohio Emergency Management Agency

ema.ohio.gov

Ohio Department of Natural Resources

Division of Oil & Gas Resources

oilandgas.ohiodnr.gov

State Fire Marshal

Bureau of Underground Storage Tank Regulations

com.ohio.gov/fire/default.aspx

U.S. EPA

epa.gov/emergencies/

Ohio Risk Management Plan

epa.ohio.gov/dapc/atu/112r.aspx

Ohio Cessation of Regulated Operations

epa.ohio.gov/dmwm/Home/Cro.aspx



**State Emergency
Response Commission**

**Tier 2 Emergency and Hazardous Chemical Inventory
Oil and Gas Production and/or Storage Form**

c/o Ohio EPA, Lazarus Government Center
50 W. Town St., Ste. 700
PO Box 1049
Columbus, OH 43216-1049

Reporting Period: January 1 to December 31, 2014

- Check if form is identical to form submitted last year
 Facility Name Change
 Multi-well Reported; See Attached Spreadsheet

- EHS Reported
 First Time Filer

County: COLUMBIANA

Previous Facility Name:

Part I: Owner, Operator and Contact Information

Owner or Operator Information			Parent Company Information (optional)		
Name BEATTY OIL & GAS PRODUCTION, LLC			Name		Dun & Bradstreet # — —
Address 1462 ELMO BLVD			Address		
City GEOTHERMAL	State OH	Zip 44670	City	State	Zip
Email jbd45@yugo.com			Email		
Telephone Number (include area code) (123) 456 — 7865			Telephone Number (include area code) () —		

Facility Emergency Coordinator (if applicable)		Tier II Information Contact	
Name JOHNNIE COORDINATOR		Name PHIL NOGOOD	
Title PRODUCTION MANAGER		Title REGULATORY COMPLIANCE	
Email jcoordinator@yugo.com		Email pnog5@yugo.com	
Telephone Number (include area code) (123) 567 — 7866	24-hour Number (include area code) (800) 654 — 9801	Telephone Number (include area code) (123) 456 — 7880	

Emergency Contacts

Name JOHNNIE COORDINATOR		Name SARA CONTINIA	
Title PRODUCTION MANAGER		Title REGULATORY COMPLIANCE	
Email jcoordinator@yugo.com		Email scontinia@yugo.com	
Telephone Number (include area code) (123) 567 — 7866	24-hour Number (include area code) (800) 654 — 9801	Telephone Number (include area code) (123) 567 — 7901	24-hour Number (include area code) (123) 567 — 7901

Part II: Additional Facility Specific Information:

An owner or operator filing a multiple facility report can complete the **Additional Facility Specific Information Section** if the information is the same for all facilities included in the multiple facility report. If the information is different for specific locations, this information should be included in the spreadsheet which will be attached to this generic report.

Maximum No. of Occupants: <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Manned <input checked="" type="checkbox"/> Unmanned	NAICS Code 211111	Telephone Number (include area code) (123) 456 — 7865
Dun & Bradstreet # 12 — 657 — 0012	TRI Facility ID# <input checked="" type="checkbox"/> N/A	RMP ID# <input checked="" type="checkbox"/> N/A	

Subject to Chemical Accident Prevention under Section 112(r) of CAA (40 CFR part 68, Risk Management Program)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Subject to Emergency Planning under Section 302 of EPCRA (40 CFR part 355)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Part III: Certification (Read and sign after completing all sections)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in pages one through 12, and that based on my inquiry of those individuals responsible for obtaining the information, I believe that the submitted information is true, accurate and complete.

Name of owner/operator OR owner/operator's authorized representative JIMBO BEATTY III	Official title of owner/operator OR owner/operator's authorized representative OWNER
Signature	Date Signed 02 / 23 / 2015



**State Emergency
Response Commission**

Oil and Gas Well Production and/or Storage Form

4.1 Parent Company Name: BEATTY OIL & GAS PRODUCTION, LLC

4.2 For filing date: 3/1/2015

Page 1 of 12

Address: 1256 AMANDA LANE

City: GEOTHERMAL

State: OH

Zip: 44670

Spreadsheet of facility information attached Yes No

4.2 Check if Revision

4.3 Site Map Attached (Optional)

4.4 Check here if storage location and facility map are confidential

5.0 Chemical Description				Physical and Health Hazards	Storage Locations	Type of Storage (Table II)	Storage Conditions (Table III)		Inventory Amt. (lbs. or range code from Table I)								
							Temp	Pressure	Max. Amount	Avg. Daily Amount	Days Onsite						
1	<input type="checkbox"/> Pure	EHS <input type="checkbox"/> Yes	Trade Secret <input type="checkbox"/> Yes	<input type="checkbox"/> Solid <input checked="" type="checkbox"/> Liquid <input type="checkbox"/> Gas	1. OUTSIDE STORAGE AREA	ABOVE GROUND TANK #1	AMBIENT TEMP	AMBIENT PRESSURE	06	05	365						
	<input checked="" type="checkbox"/> Mixture	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> No									<input checked="" type="checkbox"/> Fire <input type="checkbox"/> Sudden Release of Pressure <input type="checkbox"/> Reactive	2.				
	Chemical Name: PETROLEUM CRUDE OIL												3.				
	CAS No. 8002-05-09												4.				
	If mixture, Name of EHS(s) Name:												<input checked="" type="checkbox"/> Immediate (Acute) <input type="checkbox"/> Delayed (Chronic)				
CAS No.																	
Non-EHS(s) Name (optional):																	

2	<input type="checkbox"/> Pure	EHS <input type="checkbox"/> Yes	Trade Secret <input type="checkbox"/> Yes	<input type="checkbox"/> Solid <input checked="" type="checkbox"/> Liquid <input type="checkbox"/> Gas	1. OUTSIDE STORAGE AREA	ABOVE GROUND TANK #2	AMBIENT TEMP	AMBIENT PRESSURE	06	06	365					
	<input checked="" type="checkbox"/> Mixture	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> No									<input type="checkbox"/> Fire <input type="checkbox"/> Sudden Release of Pressure <input type="checkbox"/> Reactive	2.			
	Chemical Name: BRINE/PRODUCE WATER												3.			
	CAS No.												4.			
	If mixture, Name of EHS(s) Name:												<input type="checkbox"/> Immediate (Acute) <input type="checkbox"/> Delayed (Chronic)			
CAS No.																
Non-EHS(s) Name (optional):																

Table I: Range Values with Weight Range in Pounds			Table II: Storage Types		Table III: Pressure and Temperature Conditions
Range Value	From	To			
01	0	99	<ul style="list-style-type: none"> • Above Ground Tank • Below Ground Tank • Tank inside building • Steel drum plastic or non-metallic drum • Can • Carboy • Silo • Fiber Drum 	<ul style="list-style-type: none"> • Bag • Box • Cylinder • Glass bottles or jugs • Plastic bottles or jugs • Tote bin • Tank wagon • Rail car • Battery 	<p>PRESSURE</p> <ul style="list-style-type: none"> • Ambient pressure; • Greater than ambient pressure • Less than ambient pressure <p>TEMPERATURE</p> <ul style="list-style-type: none"> • Ambient temperature • Greater than ambient temperature • Less than ambient temperature but not cryogenic • Cryogenic conditions
02	100	499			
03	500	999			
04	1,000	4,999			
05	5,000	9,999			
06	10,000	24,999			
07	25,000	49,999			
08	50,000	74,999			
09	75,000	99,999			
10	100,000	499,999			
11	500,000	999,999			
12	1,000,000	9,999,999			
13	10,000,000	Greater than 10 million			

Geo Petro Oil & Gas Inc.
1465 E. Knox Road
Arthurville, OH 45631

Columbiana
County

<u>Well Name</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Latitude</u>	<u>Longitude</u>
Michaels Well #6	1465 State Route 68	Arthurville	OH	12345	42.964276	-82.28697
Michaels Well #8	1465 State Route 68	Arthurville	OH	12345	42.964359	-82.28794
Geo Well AB	196 County Road 62	Jerome Township	OH	12356	41.267892	-81.56273
Batavian Well	Intersection CR 22/CR 18	Pittsville	OH	12347	41.720983	-82.52862

February 23, 2015

Washington
County

<u>Well Name</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Latitude</u>	<u>Longitude</u>
Battle Well GH34	CR 14 & Longwell Road	Marietta	OH	12341	43.623952	-83.75392
Paul Family Farm	7523 Gallia Twp Road	Felix	OH	12353	43.528646	-83.62119
GPOG Well #2A	CR 78 and Twp Road 14	Marionville	OH	12312	42.555791	-83.99912

February 23, 2015



**State Emergency
Response Commission**

Tier 2 Emergency and Hazardous Chemical Inventory Oil and Gas Production and/or Storage Form

c/o Ohio EPA, Lazarus Government Center
50 W. Town St., Ste. 700
PO Box 1049
Columbus, OH 43216-1049

Reporting Period: January 1 to December 31, 2014

- Check if form is identical to form submitted last year
 Facility Name Change
 Multi-well Reported; See Attached Spreadsheet

- EHS Reported
 First Time Filer

County: _____ Previous Facility Name: _____

Part I: Owner, Operator and Contact Information

Owner or Operator Information **Parent Company Information (optional)**

Name			Name		Dun & Bradstreet # — —	
Address			Address			
City	State	Zip	City	State	Zip	
Email			Email			
Telephone Number (include area code) () —			Telephone Number (include area code) () —			

Facility Emergency Coordinator (if applicable) **Tier II Information Contact**

Name			Name			
Title			Title			
Email			Email			
Telephone Number (include area code) () —	24-hour Number (include area code) () —		Telephone Number (include area code) () —			

Emergency Contacts

Name		Name			
Title		Title			
Email		Email			
Telephone Number (include area code) () —	24-hour Number (include area code) () —		Telephone Number (include area code) () —	24-hour Number (include area code) () —	

Part II: Additional Facility Specific Information:

An owner or operator filing a multiple facility report can complete the **Additional Facility Specific Information Section** if the information is the same for all facilities included in the multiple facility report. If the information is different for specific locations, this information should be included in the spreadsheet which will be attached to this generic report.

Maximum No. of Occupants: <input type="checkbox"/> N/A	<input type="checkbox"/> Manned <input type="checkbox"/> Unmanned	NAICS Code 211111	Telephone Number (include area code) () —
Dun & Bradstreet # — —	TRI Facility ID# <input type="checkbox"/> N/A	RMP ID# <input type="checkbox"/> N/A	

Subject to Chemical Accident Prevention under Section 112(r) of CAA (40 CFR part 68, Risk Management Program)? Yes No

Subject to Emergency Planning under Section 302 of EPCRA (40 CFR part 355)? Yes No

Part III: Certification (Read and sign after completing all sections)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in pages one through _____, and that based on my inquiry of those individuals responsible for obtaining the information, I believe that the submitted information is true, accurate and complete.

Name of owner/operator OR owner/operator's authorized representative	Official title of owner/operator OR owner/operator's authorized representative
Signature	Date Signed / /



**State Emergency
Response Commission**

Oil and Gas Well Production and/or Storage Form

4.1 Parent Company Name:

4.2 For filing date: 3 / 1 / _____

Page _____ of _____

Address:

City:

State:

Zip:

Spreadsheet of facility information attached Yes No

4.2 Check if Revision

4.3 Site Map Attached (Optional)

4.4 Check here if storage location and facility map are confidential

5.0 Chemical Description					Physical and Health Hazards	Storage Locations	Type of Storage (Table II)	Storage Conditions (Table III)		Inventory Amt. (lbs. or range code from Table I)																			
								Temp	Pressure	Max. Amount	Avg. Daily Amount	Days Onsite																	
1	<input type="checkbox"/> Pure <input type="checkbox"/> Mixture	EHS <input type="checkbox"/> Yes <input type="checkbox"/> No	Trade Secret <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Information is identical to last year	<input type="checkbox"/> Solid <input type="checkbox"/> Liquid <input type="checkbox"/> Gas	1.																							
													Chemical Name:	<input type="checkbox"/> Fire <input type="checkbox"/> Sudden Release of Pressure <input type="checkbox"/> Reactive	2.														
													CAS No.							3.									
													If mixture, Name of EHS(s) Name:												Maximum Amount of each EHS in the Mixture Range Code:	4.			
													CAS No.																
Non-EHS(s) Name (optional):																													

2	<input type="checkbox"/> Pure <input type="checkbox"/> Mixture	EHS <input type="checkbox"/> Yes <input type="checkbox"/> No	Trade Secret <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Information is identical to last year	<input type="checkbox"/> Solid <input type="checkbox"/> Liquid <input type="checkbox"/> Gas	1.																					
													Chemical Name:	<input type="checkbox"/> Fire <input type="checkbox"/> Sudden Release of Pressure <input type="checkbox"/> Reactive	2.												
													CAS No.						3.								
													If mixture, Name of EHS(s) Name:										Maximum Amount of each EHS in the Mixture Range Code:	4.			
													CAS No.														
Non-EHS(s) Name (optional):																											

Table I: Range Values with Weight Range in Pounds			Table II: Storage Types		Table III: Pressure and Temperature Conditions
Range Value	From	To			
01	0	99	<ul style="list-style-type: none"> Above Ground Tank Below Ground Tank Tank inside building Steel drum plastic or non-metallic drum Can Carboy Silo Fiber Drum 	<ul style="list-style-type: none"> Bag Box Cylinder Glass bottles or jugs Plastic bottles or jugs Tote bin Tank wagon Rail car Battery 	PRESSURE <ul style="list-style-type: none"> Ambient pressure; Greater than ambient pressure Less than ambient pressure TEMPERATURE <ul style="list-style-type: none"> Ambient temperature Greater than ambient temperature Less than ambient temperature but not cryogenic Cryogenic conditions
02	100	499			
03	500	999			
04	1,000	4,999			
05	5,000	9,999			
06	10,000	24,999			
07	25,000	49,999			
08	50,000	74,999			
09	75,000	99,999			
10	100,000	499,999			
11	500,000	999,999			
12	1,000,000	9,999,999			
13	10,000,000	Greater than 10 million			

**Send:
(Due March 1, 2015)**

Option 1 — Paper Filing

- 1) Facility Identification Form
- 2) Facility Map
- 3) Emergency and Hazardous Chemical Inventory Form(s)

To:

**State Emergency Response
Commission**
c/o Ohio EPA
Lazarus Government Center
50 West Town St., Suite 700
P. O. Box 1049
Columbus, Ohio 43216-1049
Attn: SERC

**Local Emergency Planning
Committee
Information Coordinator
(see pages 23-30)**

**Local Jurisdictional Fire
Department**

**Option 2 — Tier 2 Submit Electronic
Software**

- 1) Send labeled (name, address and county) CD or email as an attachment, certification statement, and a paper copy of site map to:

**State Emergency Response
Commission**
c/o Ohio EPA
Lazarus Government Center
50 West Town St., Suite 700
P. O. Box 1049
Columbus, Ohio 43216-1049
Attn: SERC
Email: SERC@epa.ohio.gov

**Local Emergency Planning
Committee
Information Coordinator
(see pages 23-30)**

- 2) Send a paper copy generated from the Tier 2 Submit software and site map to:

Local Jurisdictional Fire Department

Send Filing Fee plus Worksheet to:

(Due no later than March 31, 2015)

Ohio Environmental Protection Agency
Dept. L-2711
Columbus, Ohio 43260-2711

Check Payable to: Treasurer, State of Ohio
(please include Revenue ID# on check)